

Economic Regulations for the Student Parliament at NMBU

Approved at Student Parliament 5, 21.10.2024

Economic regulations for the Student Parliament at NMBU are in accordance with the statutes for the Student Democracy at NMBU, and in conjunction with the instructions for the semester fee given by the SiÅs board on 19.03.98, and are subordinate to these.

The economic regulations are to inform the student democracy at NMBU about the current economic protocol for the Student Parliament at NMBU. Procedures and responsibilities between the Student Democracy at NMBU and SiÅs concerning the pricing and usage of the semester fee in SiÅs' budget are covered in the instructions for the semester fee.

The Student Parliament:

The Student Parliament has the responsibility for handling the budget of the Student Parliament at NMBU. Shall go through and approve of the economic regulations every year. It shall first be presented as a discussion case, and then as a decision case at the following Student Parliament. If changes are to be made that concern SiÅs, then SiÅs is to be given an opportunity to express their opinion before decisions are made.

The Student Board:

Has the responsibility of the daily economic dealings of the Student Parliament at NMBU, and is required to operate according to these regulations. Can deliver a statement on behalf of the Student Democracy at NMBU on budgetary matters if the Student Democracy at NMBU is unable to express their opinion for practical reasons.

If a situation arises where the Student Parliament's Student Board has deviated – or sees the need to deviate – from these regulations, they should inform the Student Parliament at the next upcoming meeting.

SiÅs:

Is obligated to act in accordance with the instructions for the semester fee concerning decisions between the Student Democracy at NMBU and SiÅs in relation to the pricing and usage of the semester fee in SiÅs' budget.

§1. Powers

The Student Board has the power to make reallocations between the records of the approved budget of up to 5,000 kr each allocation. Further distribution of income/expenses from the semester fee are to be presented to the Student Parliament to inform them, and to SiÅs for a decision

§2. Payments

The president of The Student Board or the organizational secretary is to attest that the bill/invoice is in accordance with the agreement and that the purchased goods/services are received.

a. Bills are to be attested and approved of before the payment is made.

If the president is absent (holiday, sickness or other long absences), the vice president of the Student Parliament's Student board has the power to attest payments together with the organizational secretary.

b. Nobody can confirm payments being made to themselves. This means that the vice

president of the Student Board must confirm payments being made to the president or the organizational secretary.

- c. All payments from the Student Democracy at NMBU are to be made by bank account.

§3. Travel Expenses

All travel costs that are to be paid for by the Student Parliament NMBU are to be pre-approved of by the president of the Student Parliament's Student Board.

As a main rule, travel shall be done by bus, train or other environmentally friendly methods, over plain. The Student Parliament may cover sleeping compartment if needed. Exceptions may be done if environmentally friendly transport results in an unreasonable additional cost, or a significant disadvantage for the Student Parliament or the traveler.

The Student Parliament NMBU covers travels for representatives who are traveling to represent the organization at events.

The main rule is that travels are handled according to the invoice.

Representatives for the Student Parliament NMBU are given a driving mileage allowance according to the state's current rates. Use of a personal bike is remunerated at the same level as using one's own car.

§4. Food Expenses

- a. Food expenses during travels is covered. This is remunerated after presenting a receipt. The rates are regulated by the National Union of Students in Norway's economic and environmental rules for the current year. In situations where this is not included in the economic framework, the Student Board will conduct a separate assessment.
- b. Food costs are not to be covered in meetings/courses/events where the cost is covered by the organizer or included in any participation fees.