

Student Parliament 4 2023



Studenttinget
VED NMBU

Monday 11th of September 2023

Gullvepsen in BIKUBEN

KI 16.30-20.30

Protocol

Chairmen: Amanda Seeger Halvorsen og Maren Sofie Foss Gulliksen
Protocol author: Elisabeth Breiland

Case documents are available:
<http://www.studendemokratiet.no>

Tilstede ved	Studentting 4, Gullvepsen i Bikuben	Mandag 11.09.2023 kl 1630
Fakultet	Studenttingsrepresentanter	ST 4
HH	Jonathan Stormo Petersen	X
HH	Kristian Støvne Berg	X
HH	Ingelin Verlo	
HH	Solveig Anna Blindheim Synes	X
RealTek	Celine Sophie Dolly Tveter	X
RealTek	William Fredrik Bakke Dahl	X
RealTek	Emil Langsrud Westlie	X
RealTek	Jorid Holmen	X
RealTek	Nicolai Lütken Terland	X
VET	Ingeborg Skei	X
VET	Linda Lindstad	
VET	Sara Nesse	X
MINA	Lise Tidemann	X
MINA	Martine Skistad	X
MINA	Ingrid Helene Lunde Nilssen	X
BioVit	Aurora Moe Moltubak	X
BioVit	Elfrid Vold Aarnes	X
BioVit	vara Helene Bechmann-Hansen	X
LandSam	Viktor Talgoe Syvertsen	X
LandSam	Andres Diaz	X
LandSam	Elias Henriksen	X
LandSam	vara Hermine Fagerheim Halvorsen	X
KBM	Oskar Solberg Lægland	X
KBM	Vilde Grindahl	X
KBM	Martin Hansebråten	X
Totalt stemmeberettigede tilstede på møtet		23
Representanter med oppmøteplikt, uten stemmerett		
AU	Wilhelm Olav Anthun	X
	Martine Bingen	X
	Camila Noel Moreno	X
	Elisabeth Breiland	X
Kontrollkomite	Vegard Sjaastad Hansen	
	Emily Espeland	X
Ordstyrere	Amanda Seeger Halvorsen	X
	Maren Sofie Foss Gulliksen	X
Valgnemnda		
SiÅs	Selma Sollihagen	X
	Kim André Nielsen	
US	Eirik Mathias Rummelhoff	
	Emiline Frantzen	X
ISU		
ESN		X
SAIH	2	

AGENDA

STUDENT PARLIAMENT 4 - 2023, MONDAY 11th OF SEPTEMBER AT 4:30 PM, IN BIKUBEN
COMPLETE CASE DOCUMENTS ARE ONLY SENT TO PERMANENT STUDENT REPRESENTATIVES.
THE DOCUMENTS ARE ALSO PUBLISHED AT THE STUDENT BOARD WEBSITE:

<http://www.studentdemokratiet.no>

Registration begins at 16:15

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2341 Constitution

2341.1 Approval of today's agenda and summoning

Approved without objections. The President of AU proposed That Student Parliament allowed a representative from THE ROOM president of SiÅs-Board Selma have the right to make suggestions during this student parliament.

2341.2 Approval of the previous meeting protocol

1 Protocols are uploaded to our homepage (<http://www.studentdemokratiet.no>) a week after each Student
2 Parliament Meeting. If you need a paper copy of the protocol, please get in touch with the Student Board
3 at their office (The Clock building)

4 Approved without objections.
5

6 2341.3 Appointment of a Counting Committee

7

8 1. Selma Sollihagen

9

10 2. Emily Espeland

11

12 3. Emiline Frantzen

13

14 Counting Committee was approved.
15

16 2342 Greetings from the Student Volunteers

17 Birte Una Liset Leader of Næringslivsutvalget, Celine Våga responsible editor og Martin Hansebråten
18 journalist editor from Tuntreet, Ingeborg Berli Tuften Ukeboss og Maja Raz Karterud leader of
19 Samfunnet presents themselves.

20

21 All presented themselves.
22

23 2343 Orientation cases

24 2343.1 Minutes

25

26 The minutes shall be made known to the public within 12.00 the Thursday before Student Parliament.

27 The minutes will be sent to the Student Parliaments representatives by mail.

28 This is done to get the most updated minutes and minimize paper usage. Copies of each minutes will be
29 printed out and kept at the Student Democracy office, together with the case papers from the current
30 Student Parliament.

31 Those who report to the Student Parliament through minutes are:

- 32 - The Student Board (AU)
33 - The University Board (US)
34 - Student Welfare Organization in Ås (SiÅs)

35

36 Student Parliament considers itself oriented.

37

38

39 2343.2 Orientation from the Buddy General

40 *Case responsible: The Buddy General*

41

42 The Buddy General orients about the Buddy Week 2023.

43

44 **Proposed decision:**

45 Student Parliament consider itself oriented.

46

47 The Buddy General oriented about the Buddy Week

48

49 Student Parliament considers itself oriented.

50

51

52 2343.3 Orientation from the Student Board

53 *Case responsible: The student Board*

54

55 The Student Board orients about current cases.

56

57 **Proposed Decision:**

58 Student Parliament consider itself oriented

59

60 The Student Board oriented about the cases they have worked on so far this fall.

61

62 Student Parliament considers itself oriented.

63

64

65 2344 Elections and appointments

66 2344.1 Supplementary election of a member of the Control Committee

67 *Case responsible: Election Committee v/ Emil*

68 **Purpose:**

69 Elect one member to the Control Committee. The position will accede immediately after SP4 and will last
70 until SP3 2024.

71

72 **Background:**

73 The Control Committee is responsible for ensuring that student democracy follows the rules for how we
74 organize ourselves. The Control Committee is an advisory body that is obliged to report to the Student

75 Parliament in the event of violation of the resolutions, guidelines, and rules of procedure. If there is
76 reason to believe that there has been a violation of the resolutions or guidelines, the Control Committee
77 may investigate the case both on request and on its own initiative. The control committee meets at the
78 Student Parliament, at the same time as they attend the planning meeting and the student council dinner
79 in advance. KK works closely with AU and the chairmen.

80
81 This position is suitable for people who are structured, accurate and like to do work on details.

82
83 **Candidates:**
84 Ole Josef Pinaas

85
86 The Election Committee v/ Emil presented the position.

87 The Election Committee presented the candidate.

88
89 Counting of the representative eligible to vote: 23

90 **Vote:**
91 Acclamation was suggested.

92
93 The candidate was by acclamation.

94
95 **Decision:**
96 Ole Josef Pinaas was elected to member of the Control Committee with the duration to the end of SP 3
97 2024.

98
99

100 2344.2 Election of the Committee for allocating Welfare Funds

101 *Case preparation: The Election Committee v/Emil*

102

103 **Purpose:**

104 Elect two representatives for The Welfare Funds Committee

105 **Background:**

106 The Welfare Funds Committee handles applications regarding welfare funds from student unions and
107 makes a proposal for Student Parliament. The committee has one meeting each semester; one in the
108 autumn to approve the remainder (8%) of the welfare funds, and one long one in the spring to approve
109 the ordinary welfare funds (92%).

110

111 The committee consists of seven people: the Welfare Officer of the Student Board, the International
112 Officer of the Student Board, the Head of Finance at Samfunnet, one student representative from the
113 SiÅs-Board, one earlier member of the committee and two new representatives elected at Student
114 Parliament. The position is effective immediately upon election and lasts for one year.

115

116

117 Candidates:

118 Sverre Bakke Dahl

119 William Fredrik Bakke Dahl

120

121 The Election Committee v/ Emil presented the position.

122 The candidates presented themselves and was presented.

123

124 Vote:

125 Acclamation was suggested.

126 The candidates were elected by acclamation.

127

128 Decision:

129 Sverre Bakke Dahl and William Fredrik Bakke Dahl were elected as representatives to the committee for
130 allocation of Welfare Funds.

131

132

133 2344.3 Election of ELSA representative

134 *Case responsible: The Election Committee v/Emil*

135 **Attachment 1:** Candidacy for student representative in ELSA Alliance Johanne Iversen

136

137 Purpose:

138 To elect an ELSA-representative

139

140 Background:

141 NMBU are observers in the European University Alliance, Euroleague for Life Sciences (ELLS). ELLS has
142 a student organisation, ELSA, where there will be two representatives from NMBU. One will be from the
143 AU, and the other will be chosen by the Student Parliament.

144 There will be at least three physical meetings a year for the ELSA representatives, where travel to some
145 of the other universities in the alliance must be expected. In the spring there is the Spring Meeting, in the
146 autumn there will be both the Scientific student Conference and the Fall Meeting. As an ELSA
147 representative, you have to count on monthly online meetings, have to keep up-to-date on the platform
148 ELSA uses, and factor in meetings if necessary. You will be assigned a task within ELSA. By joining, you
149 get the opportunity to get to know students from all over Europe, and see the European university
150 culture.

151

152 This position is a social and exciting position, but it will also be challenging for those who apply. You must
153 be comfortable with both writing and speaking English. You may have to speak English for both smaller
154 and larger gatherings.

155

156 Due to that this is a supplementary election, the representative is elected for the current period and a
157 new period, effectively for 1,5 years. (The position lasts to SP1 2025).

158
159

160 **Candidates:**
161 Johanne Sofie Iversen

162

163 The Election Committee v/ Emil presented the position.

164 The candidate presented herself.

165

166 **Vote:**

167 Acclamation was suggested.

168 The candidate was elected by acclamation.

169

170 **Decision:**

171 Johanne Sofie Iversen was elected to ELSA representative with duration until ST 1 2025.

172

173

174 **2344.4 Election of a student representative to the Research Ethics**
175 **Committee**

176 *Case responsible: The Election Committee v/ Emil*

177 **Attachment 1:** Candidacy for student representative to the Research Ethics Committee – Johanne Iversen

178 **Purpose:**

179 To elect two main representatives and two substitute representatives to the Research and Ethics
180 Committee. The positions last 1 year, effective immediately.

181 **Background:**

182 The Research and Ethics Committee is primarily an advisory committee that gives input on ethical
183 questions connected to research, teaching, administration, and a driving force in raising the ethical
184 awareness of all employees at NMBU.

185 The Research and Ethics Committee can be assigned tasks, like approving research projects, and shall
186 contribute to ensuring that research ethics are systematically incorporated in the education of both
187 scientists and candidates in general at NMBU.

188 The committee can treat cases on initiative from students and employees. The position is paid.

189 **Candidates:**

190 Johanne Sofie Iversen

191 Maren Sofie Foss Gulliksen

192 **Substitutes:**

193 Salma Arakia

194 Even Georg Myklebust

195

196 The Election Committee v/Emil presented the position.

197 The candidates presented themselves.

198

199 The Student Parliament voted about if to make an exception for Even that also is in the Election
200 Committee for this election.

201

202 For: 23

203 Against: 0

204 Abstinent: 0

205

206 The exception was approved. Even from the Election Committee are eligible to be a substitute
207 representative to the Research Ethics Committee, NMBU-FEU.

208

209 **Vote:**

210 Acclamation was suggested.

211 The candidates were elected by acclamation.

212

213 **Decision:**

214 Johanne Sofie Iversen and Maren Sofie Foss Gulliksen were elected as permanent representatives and
215 Salma Arakia and Even Georg Myklebust were elected to substitute representatives to the Research
216 Ethics Committee, NMBU-FEU.

217

218

219 2345 Discussion Cases

220 2345.1 Discussion of Buddy Week instruction

221

222

223 *Case responsible: The Student Board v/Wilhelm*

224

225 **Attachment 2:** Current instructions for the Buddy General

226

227 **Attachment 3:** Suggested new instructions for the Buddy Week

228

229 **Purpose:**

227 Discuss draft of instructions for Fadderuka

228

229

230

231

232

233

234

235

236

237

238

239

240

241

229 **Background:**
230 Based on feedback from the current Buddy General and other partners, it is agreed that the instructions
231 for the Buddy-general should be updated and revised.

232 The purpose of the work is to clarify the tasks of those involved in the Buddy Week, and introduce
233 minimum requirements related to each role. The goal of this is to make it easier to understand what is
234 required to be involved in the Buddy Week, and to make it easier for those involved to make demands of
235 each other.

237

238 When we prepare a new directive, it is important to keep in mind that it will be relevant over several
239 years and at the same time make room for the Buddy General with the Buddy Board to characterize the
240 Buddy Week in their own way. It is also desirable that the directive should apply to the entirety of the
241 Buddy Week, and not just the Buddy General.

242

243 Together with Ben Børildsen and Isak Høiby, the Student Board has prepared a draft document. We have
244 also had meetings with the Student Information Centre (SiT), SiÅs and the Director of Studies to gather
245 experience into the work on a new directive. Before processing on ST5, the instructions will be finely
246 adjusted as a final draft, and it is mainly it's content we want feedback on.

247

248 Points for discussion:

- 249 - What do you think works well with Buddy Week? What can be improved?
- 250 - What should Buddy Week look like in the future?
- 251 - Are we missing any bullet points or subheadings?

252

253 The Student Board v/ Wilhelm presented the case.

254

255 The Student Parliament discussed the case.

256

257

258 2345.2 Discussion of the Student Democracy Ethical Guidelines'

259

Case responsible: The Student Board v/Camila

260

261 Attachment 4 : Ethical Guidelines for the Student Democracy at NMBU

262

263 Purpose:

264 Discuss draft ethical guidelines.

265

266 Background:

267 In the student democracy all meeting places must be safe for the attendees. The student democracy
268 should be an organization with a good social environment and be open for discussing and expressing our
269 opinions. This also applies to the informal parts of all the organization's events. Therefore, we want the
270 Student Parliament to discuss the attached draft of ethical guidelines.

271

272 Ethical guidelines are rules for what is the right course of action (behavior) in different situations and are
273 a common way for organizations to communicate what expectations one places on their members. Ethical
274 guidelines are intended to help us when we are facing an ethical dilemma, and should contribute to better
275 handling of conflicts.

276

277 Questions for discussion:

- 278 • What is good/bad about the draft?
- 279 • Should a headline be introduced that addresses the organization's attitudes and expectations
280 regarding sustainable choices?
- 281 • In your opinion, is there any points or headings missing in the draft?

282

283 The Student Board v/ Camila presented the case.

284

The Student Parliament discussed the case.

285

286 **2345.3 Discussion of Environmental Political Document**287 *Case responsible: The Student Board v/Camila*

288

289 **Attachment 5:** Current environmental political document

290

291 **Purpose:**

292 Discuss the revision of the environmental policy document

293

294 **Background:**

295 A policy document is a larger document that should contain the most important policy in the relevant
296 area. Examples of political documents we have are the Political Document of the Learning Environment,
297 policy document (adopted 2020) and the Political Document of Welfare (awaiting a resolution on ST4).
298 While revising political documents, one must consider that it will be valid for a five-year period, and that
299 the work on environmentally political issues will be based on this.

300 We want our political documents to be updated so that we can have clear policies that can be used in
301 relation to other actors such as NMBU, the municipality (Ås) and SiÅs. The environmental political
302 document was adopted in 2020 and will therefore be revised this year. The revised document will include
303 requirements regarding the environment and sustainability. Since we already have a document for this,
304 we want to start with the existing document as a basis and add other relevant points to it.

305

306 *We would like you to discuss the questions:*

307

- What's missing from the current document?
- How do we want NMBU to strengthen its position as *a Sustainability University*?
- What measures do we want to see from Ås municipality, SiÅs and the university so that we can make more sustainable choices in everyday life?

309

310 The Student Board v/ Camila presented the case.

311

312 The Student Parliament discussed the case.

313

314

315 **2346 Decision Cases**316 **2346.1 Decide the Welfare Political Document**317 *Case responsible: The Student Board v/ Camila*

318

319 **Attachment 6:** Suggested Welfare Political Document

320

321 **Purpose:**

322 Adopt a Political Document of Student Welfares

323

324 **Background:**

325 A political document is a larger document that should contain the most important politics in the relevant
326 area. When working on political documents, one must bear in mind that this will be valid for a five-year
327 period, and that the work on Student Welfare Political issues will be based on this.

328 We want our political documents to be updated so that we can have clear policies that can be used in
329 relation to other actors such as NMBU, the Ås municipality and SiÅs. The Student Welfare political
330 document has been developed with feedback from Student Parliament 3.

331
332 **Proposed resolution:**
333 A revised Student Welfare Political document is adopted.
334
335 The Student Board v/ Camila presented the case.
336
337 Count of representatives eligible to vote: 23
338
339
340 Vote about if SP should vote for suggestion 3 as a whole:
341 For: 20
342 Against:
343 Abstinent: 3
344 It was decided that suggestion 3 should be voted for as a whole.
345
346 **Suggested addition 2**, for line 893 in the case papers
347 Original text:
348 -
349
350 New text:
351 The Municipality should make sure that forests and outdoor life offers are well maintained.
352 For: 22
353 Against:
354 Abstinent: 1
355 The suggested addition was approved.
356
357 **Suggested addition 3** line 898 in the case papers
358 Original text
359 -
360 New text:
361 The grant from the state to the student welfare associations' long-term welfare offer is to be increased to
362 83 million kroner.
363 - The Directorate of Health's grant scheme for measures for students' mental health and substance abuse
364 to be increased to NOK 45 million.
365 - The subsidy rate for student housing construction at the student cooperatives shall be set at 40 per cent
366 of the cost frame.
367 - The cost framework for student housing construction must be adjusted annually according to the
368 construction cost index.
369 - Regulation on grants for student accommodation Section 3 is amended so that grants are opened up
370 for upgrading student accommodation.
371 - Arrangements must be established that contribute to increased sustainability in the student welfare
372 associations' student housing.
373 For: 13
374 Against: 1
375 Abstinent: 9
376 The suggested addition was approved.
377
378 **Suggested addition 6**, line 757 in the case papers
379 Original text:
380 -
381

- 382
383 New text:
384 Membership at Eika should be cheaper for those who do not want to participate in group lessons.
385 For: 12
386 Against: 3
387 Abstinent: 8
388 The suggested addition was approved.
389
- 390 **Suggested change 7**, line 747 in the case papers
391 Original text:
392 The food offerings must have a low or positive climate footprint. One must focus on sustainable
393 production, choose locally produced and short-traveled food as long as this can be done without causing
394 unnecessary price increases for the students.
395
- 396 New text:
397 The food offerings must have a low or positive climate footprint. One must work for increased use of
398 locally produced and short-traveled food with a focus on sustainable production.
399 For: 15
400 Against: 1
401 Abstinent: 7
402 The suggested change was approved.
403
- 404 **Suggested change 9**, line 858 in the case papers
405 Original text:
406 The train between Oslo and Ås should depart every 15 minutes during rush hour.
407
- 408 New text:
409 There must be at least 4 train departures per hour from Ås station in both directions, with later
410 departures at the weekend.
411 For: 23
412 Against: 0
413 Abstinent: 0
414 The suggested change was approved.
415
- 416 **Suggested addition 10**, line 771 in the case papers
417 Original text:
418 -
419 New text:
420 NMBU must ensure that SiÅs receives information about the necessary teaching materials/ syllabus well
421 in advance of the start of the semester.
422 For: 18
423 Against: 0
424 Abstinent: 5
425 The suggested addition was approved.
426
- 427 **Suggested change 11**, line 871 in the case papers
428 Original text:
429 Students will receive 1.5G in student support to reduce the need for extra part-time jobs to cover living
430 expenses. Student support must be disbursed over 12 months.
431 The Union will, together with the rest of the country's organisations, work actively to increase student
432 support to 1.5G.

- 433
434 New text:
435 Students will receive 2.0 G in student aid which will reduce the need for extra part-time work to cover
436 living costs. The student aid must be paid out over 12 months.
437
438 The student welfare association, together with the rest of the country's associations, will work actively
439 to increase the student aid to 2.0G."
440 For: 8
441 Against:5
442 Abstinent: 10
443 The suggested change was approved.
444
445
446 **Suggested change 12** line 862 in the case papers
447 Original text:
448 On-campus parking fees should be lower for students than employees
449
450 New text:
451 Parking fees should, as far as possible, avoid affecting students who use the car parks, as long as they live
452 outside a certain distance from the university, where there is no satisfactory public transport service
453 Income from parking fees should come from the employees at NMBU, since the employees are better
454 financially disposed for a parking fee.
455 For: 9
456 Against: 8
457 Abstinent: 6
458 The suggested change was approved.
459
460 **Vote for the document as a whole including the suggested additions and changes.**
461 For: 22
462 Against: 0
463 Abstinent: 1
464 Dokumentet i sin helhet ble vedtatt.
465 The document as a whole was approved.
466
467 **Decision:**
468 The Student Parliament decided the revision of the Welfare Political Document as a whole including
469 suggested additions and changes.
470
471
- 472 **2346.2** Decide the revision of the Inclusions Funds Rules
473 *Case responsible: The Student Board v/ Camila*
474
475 **Attachment 7:** Revised rules for Inclusion Funds
476
477 **Purpose:**
478 To adopt the changes to the rules
479
480 **Background:**

481 Inclusion Funds are allocated specifically for events, activities, and initiatives aimed at bringing students
482 from diverse cultures closer together. These funds are dedicated to fostering connections between
483 Norwegian and international students.
484 The funds are allocated continuously throughout the school year, and applications are reviewed on a
485 monthly basis by a committee representing the most central groups. Previously, a representative from
486 SiT (Student Information Desk) was part of this committee, but they have since withdrawn. As a result, it
487 is necessary to revise the regulations governing the allocation of these funds.

488
489 **Proposed decision:**

490 The Student Boards suggestions for change to the rules are adopted.

491
492 The Student Board v/ Camila presented the case.

493
494 The Student Parliament decided that both of the changes in the rules of inclusion funds document
495 attachment 7 to be voted for at the same time.

496
497 **Vote:**

498 For: 23

499 Against: 0

500 Abstinent: 0

501 The suggestion was approved.

502

503 **Decision:**

504 The Student Parliament decided the revision of the Rules for Inclusion Funds as it is presented in
505 attachment 7.

506

507

508 **2347 Other Cases**

509

510 No other cases

511

512 **2348 Meeting Evaluation**

513 Meeting evaluation was conducted.

514 [Link for Meeting Evaluation Form](#)

515

516

517 **2349 Attachments**518 **2349.1 Attachment 1: Candidacy for representative for the Research**
519 **Ethics Committee and ELSA Alliance – Johanne Iversen.**

520

521 **Representative for the Research Ethics Committee & ELSA Alliance**

522

523 My name is Johanne and I am writing to express my keen interest in serving as a
524 representative on the Research Ethics Committee and as a representative within the
525 ELSA alliance.

526

527 My curiosity and interest for research ethics, coupled with my desire to contribute to
528 NMBU's commitment to research integrity, make me believe that I am a strong
529 candidate for this position. I am deeply committed to fairness, which I believe is
530 intrinsically intertwined with research ethics. This dedication drives my desire to
531 play an active role in environments where I can contribute to a future characterized
532 by greater fairness and integrity.

533

534 This same curiosity extends to international collaboration, something I view as essential in today's
535 globalized world. ELSA's mission to bolster university collaboration and provide students the
536 opportunity to work in an international context aligns closely with my personal and academic
537 aspirations. I am convinced that by actively participating in ELSA, I can offer my perspective while
538 learning from fellow students across Europe.

539

540 During my studies at the Western Norway University of Applied Sciences (HVL), I actively participated in
541 various voluntary roles and committees, experiences I believe make me an ideal candidate for these
542 positions. For two years, I served as the student representative for the Institute of Environmental and
543 Natural Sciences, where I actively advocated for student rights and interests within the Student Campus
544 Council.

545

546 Subsequently, I served a year as the Campus Representative, leading the Student Campus Council and
547 striving to fulfill the students' wishes. In this role, we implemented several initiatives to enhance student
548 welfare on campus, including successfully lobbying for reduced prices in the cafeteria and gym,
549 preserving and restoring natural areas on campus, and establishing gender-neutral restrooms in all
550 faculty buildings.

551

552 Concurrently, I also served as a student representative for the Council for Equality, Diversity, and
553 Inclusion. In this capacity, I assisted the university administration in upholding equality laws and
554 promoting diversity and inclusion. I was actively involved in strategic planning, monitored processes,
555 and worked on college-wide initiatives. Here too, I achieved success in bolstering the inclusion of LGBTQ+
556 rights within the university.

557

558 My previous roles have equipped me with the knowledge and skills I believe will make me well-suited to
559 represent both the Research Ethics Committee and ELSA. Based on this and my expressed commitment



560 to fairness and international collaboration, I am confident that I am a strong contender. With my outgoing
561 nature, positive attitude, and solution-oriented approach, I believe I can bring valuable insights and
562 energy to these roles. I am driven by a desire to actively contribute and make a meaningful difference in
563 the communities I am part of, and therefore, I believe the student council should vote for me! :D
564

565 Thank you for your attention. Best of luck with the election!
566
567

568 2349.2 Attachment 2: Current instruction for the Buddy General
569

570 Job description for buddy general at NMBU

571 *Approved at Student Parliament 4, 13.09.2021*

572 **Responsibilities:**

- 573 • The buddy general has the main responsibility for organizing the buddy week in the spring and
574 autumn.
- 575 • The buddy general is mainly responsible for the Introduction Week, buddy arrangement in the
576 Mental Health Week, and the continuation of the buddy arrangements throughout the
577 semester.
- 578 • The general will act as a liaison between the student bodies, NMBU and the buddy leaders.
- 579 • The person in question also has the opportunity to choose a buddy secretary who can help with
580 the tasks and be a sparring partner.
- 581 • The buddy general is a part of the Buddy Board
- 582 • Have the responsibility for a good overlap and the further developing of the Buddy Week.

583

584 **The buddy Board consists of:**

- 585 • All buddy leaders from the faculties
- 586 • The Safety Manager of NMBU
- 587 • The section leader of SiT
- 588 • SiÅs representatives

589

590 *Following people can be invited if needed:*

- 591 • AU member
- 592 • The person at Samfunnet responsible for arrangements

593

594 **Main tasks:**

595 **Buddies:**

- 596 • Make sure that all buddies receive the necessary information for the completion of the Buddy
597 Week.
- 598 • Set up necessary documents for planning and overview, and transparency must be sought after,
599 so that all the people involved in the Buddy Week has the necessary information available for a
600 good completion of the Buddy Week.
- 601 • Make sure that Buddy T-shirts are ordered and distributed
- 602 • Summon to and hold buddy seminar for all buddies
- 603 • Coordinate the system of allocation of buddies together with SiT and the buddy leaders.

604

605 **Buddy Leaders:**

- 606 • In cooperation with the Student Board ensure that buddies are elected at all faculty general
607 assembly meetings.
- 608 • Follow up the buddy leaders
- 609 • Administrate buddy contracts, buddy leader contracts and reference letters.

- 610 • Makes sure that all buddy leaders sends in reports and relevant documents to a digital
611 workplace for the Buddy Board, and that they have the necessary overlap with their
612 descendants.

- 613 • Organize social arrangements (get to know each other) for the buddy leaders

614 **The Buddy Board:**

- 615 • Plan, summon and hold the buddy board meetings
616 • Make sure that minutes are taken
617 • Organize frequent meetings with the buddy board, where activities are planned and
618 coordinated

619

620 **External cooperation:**

- 621 • Organize frequent meetings with the Student Board (AU), Samfunnet, International Student
622 Union (ISU), Erasmus Student Network(ESN), and Student Information Center (SiT) where the
623 Buddy Week in the spring and Introduction week in the fall are planned and coordinated
624 • Makes sure that the contact with the external collaborators are kept up, amongst others with
625 the Health Center and Ås Municipality
626 • The Buddy General shall arrange the Grillfest in collaboration with the president of the Student
627 Board and the president of Samfunnet

628

629 **Continuous tasks:**

- 630 • Plan the registration weekend together with SiT
631 • Be available on email, and phone the whole duration of the position
632 • Make sure that a good overlap with the person taking over, this entails updating the overlap
633 documents, meetings and completion of all necessary document in the digital workplace for the
634 Buddy Board.
635 • Approve that activities are planned according to set rules considering inclusion, social pressure,
636 safety and health.
637 • Follow up that these activities are completed according to the set framework
638 • Make sure that the necessary information are distributed to relevant channels for new students
639

640

641 **Channels to report complaints:**

- 642 • Process complaints according to set rules
643 • Complaint/reporting cases, the Student Board president and Studentombud – set
644 infrastructure and channels for complaints during the Buddy Week
645 • The Buddy General and the Buddy Board shall sign non disclosure agreement

646

647 **Remuneration:**

648 The remuneration is linked to the governmental basic amount of 1G. The weighting of the remuneration
649 between buddy general and buddy secretary shall be 65% to general and 35% to secretary, to be evenly
allocated in the duration of the period they hold the positions.

650 2349.3 Attachment 3: Suggested new instruction for the Buddy Week
651

652 Directive for the Buddy Week at NMBU

653 Color codes

654 Blue = New

655 Yellow = extra important

656

657

1. Buddy Week

658

- The Buddy Week at NMBU aims to give new students at NMBU a safe and welcoming welcome, and is founded on the values of inclusion, diversity and respect.

659

660

- The Buddy Week will ensure that new students have the opportunity to create a good foundation for the rest of their studies.

661

662

- The Buddy Week will offer a varied selection of events, so that new students can find something that suits their individual interests and preferences.

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2. Buddy Week structure

668

- Fadderuka uses a unified platform for internal communication and document storage.

669

- The Buddy Board is a committee under the Student Parliament, consisting of the Buddy General, Buddy Secretary and Buddy Managers. This is an advisory body for the Buddy General and will be used to discuss the plans for Buddy Week.

670

671

- The Buddy General and the Buddy Secretary are jointly referred to as the Buddy Leadership

672

- Fadderuka will have a maximum of 11 social events in connection with the start of studies to ensure breaks during the Buddy Week.

673

674

- Kickoff, guided tour, barbecue and NMBU-cup are permanent events in Fadderuka.

675

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- 2.1 Buddies

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- The Buddies are responsible for new students who are to be introduced to NMBU.
- Buddies are available for at least one volunteer activity during Fadderuka. This can be a welcome shift, sober shift, rigging up/rigging down of a buddy seminar and introductory day.
- Buddies are role models for the new students, and must take this responsibility seriously.
- Buddies must pass on information from Buddy managers to Buddy kids.
- All Buddies must sign a contract from the Buddy Leadership.

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- 2.2 Buddy Leaders

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- Each faculty must have at least 2 Buddy Leaders, who are elected at the faculty's general assembly.

688

- Is responsible for Buddy Week at the faculty-level, and is the link between the Buddies and the Buddy Leadership.

689

- Is responsible for the division of buddy groups at their faculty.

690

- Must submit reports and other relevant documents to the digital workplace for the Buddy Board.

691

- Will write an experience letter.

692

693

694

695

- 696 • Buddy leaders must publish the program for Buddy Week at their faculty, and collaborate with
697 the marketing manager at the Student Board (AU) for publication on studentdemokratiet.no
698 • Buddy leaders are responsible for recruiting sufficient Buddies from their faculty.
699 • Buddy leaders must use the email for Fadderuka for communication with external actors

700 - 2.3 Buddy Secretary

- 701
702
703 • The Buddy secretary is appointed by the Buddy General.
704 • Assists in the duties of the Buddy General, and acts as a sparring/discussion partner.
705 • Is the Deputy Chairman of the Buddy Board and keep minutes.
706 • Convene and hold at least one Buddy seminar for all buddies, together with the Buddy General.
707 • Responsible for Buddy group reunification during Mental Health Week.
708 • The buddy secretary has a duty of confidentiality and must sign the form with the organizing
709 secretary of the Student Board.
710 • Must approve the Buddy leaders' experience letters.

711 - 2.4 Buddy General

- 712
713
714 • Is responsible for organizing and implementing Buddy Week at NMBU in both spring and
715 autumn.
716 • Acts as a link between the student bodies (AU, the Student Society), NMBU and the Buddy
717 leaders.
718 • Nominated by the Student Board following a job advertisement and is elected at Student
719 Parliament 5.
720 • Shall facilitate future development of Buddy Week and shall decide whether there is a need for
721 revision of the document "Directive for the Buddy Week".
722 • Will collaborate with ISU and ESN on planning "Introduction week for international students".

723 2.4.1 Administration

- 724
725 • Is responsible for ensuring that buddies receive the necessary information for the
726 implementation of Buddy Week. Transparency shall be sought after to ensure that all actors
727 involved in Buddy Week have the necessary information available.
728 • Coordinate the system for the allocation of Buddy kids together with the Buddy leaders.
729 • Arranges social events for the Buddy leaders.
730 • Administers Buddy's and Buddy leader's contracts as well as certificates.
731 • Ensures that Buddy t-shirts are ordered and distributed.
732 • Is responsible for a good overlap with their successor.

733 2.4.2 Collaborations

- 734
735 • Plans, summons and leads the Buddy board-meetings.
736 • Ensures regular communication with external actors, including the Health Centre.
737 • Will arrange BBQ-party in cooperation with the leader of the Student Board, leader of the
738 Students Society, "UKA" Manager, leader and sponsorship manager in NU and the editors of
739 Tuntreet Magazine.
740 • Facilitate and inform about the university's weekend of registration.

- 741 • The Buddy general has a duty of confidentiality and must sign the form with the organizing
742 secretary of the Student Board.

743 •

744

745 - 2.5 Buddy Board

- 746 • Will have regular meetings for discussion about the planning of Fadderuka, where Buddy
747 Management and Buddy Managers inform about their activities.

748

749 2.5.1 Structure of the Board of Directors

- 750 • Consists of the Buddy General, the Buddy Secretary and at least one Buddy Chief from each
751 faculty
- 752 • A representative from the Student Society Board, the head of security at NMBU, the SiT section
753 leader and a representative from SiÅs must be invited to all meetings.
- 754 • A representative from the Student Board is invited as needed.
- 755 • In "UKA"-years, the Buddy board may consider whether to invite UKA to meetings.

756

757 3. Security

758

759 3.1 Safe Events

- 760 • The Head of Security at NMBU shall be involved in the planning and risk assessment of events
761 during Buddy Week
- 762 • There must be sufficient sober shifts during Buddy Week events. The quantity is determined as
763 needed.

764

765 3.2 Notification

- 766 • The Student Representative, the Buddy General and the Student Board shall develop good
767 internal routines for whistleblowing cases.

768

769 4. Fee:

- 770 • Fees are linked to 1G (1 base-income) according to the state's rates. The weighting of fees
771 between the Buddy General and the Buddy Secretary shall be 65% to the general and 35% to
772 the secretary.

773

774

775 2349.4 Attachment 4: Suggested Ethical Guidelines for the Student
776 Democracy at NMBU.

777
778 Ethical guidelines for student democracy at NMBU

779
780 All work, decisions and practices associated with the Student Democracy at the Norwegian University of
781 Life Sciences (SD-NMBU) shall be carried out with honesty, trust and respect as a basis. This document
782 summarizes the organization's ethical practices, as well as its guidelines to comply with its practices. The
783 guidelines are divided into eight main categories. The final section of the document discusses progression
784 in the event of a policy violation.

785
786 The guidelines apply to the Student Representatives and involved students at all levels within SD-NMBU,
787 as well as participating and visiting persons at all activities held by the organisation.

788 SD-NMBU's ethical guidelines are based on the organisation's Ethics Program, regulations and other
789 governing political and organisational documents and guidelines adopted by the Student Parliament at
790 NMBU (ST). The guidelines are also based on the ethical guidelines drawn up by the National Union of
791 Students in Norway (NSO).

792
793 The guidelines are drawn up by the Student Board (AU) and adopted by the Student Parliament. The
794 Student Board is responsible for the annual review of the ethical guidelines, as well as presenting any
795 revision proposals to the Student Parliament (ST) when necessary. These must be revised every five
796 years.

797 All Student Representatives and participants at the organization's events must always know and follow
798 the organization's ethical guidelines, that are decided by the Student Parliament.

799
800 1. Respect for person, integrity and boundaries

801 SD-NMBU shall be a safe organisation where the integrity and boundaries of individuals are always
802 respected. Violence, sexual harassment, sexual transgressive behaviour and sexual assault, as well as
803 breaches of, and improper access to, personal matters covered under the Privacy Policy, are not
804 acceptable. Verbal harassment is unacceptable and will be taken seriously.

805
806 2. Equality and inclusion

807 SD-NMBU deplores all forms of exclusion, discrimination, harassment and bullying.
808 All Student representatives in SD-NMBU as well as all participants at the organisation's events must show
809 respect for everyone and must experience security and inclusivity in the organisation's environment.
810 Under no circumstances shall there be any form of exclusion, discrimination, harassment or bullying.

811
812 3. Representation

813 Student representatives that represent SD-NMBU are responsible for maintaining the trust and good
814 reputation of SD-NMBU through their conduct. Everyone who travels on behalf of SD-NMBU is obligated
815 to follow SD-NMBU's ethical guidelines. Student representatives and participants must have a
816 responsible relationship to alcohol at all SD-NMBU's events. Pressuring the use of alcohol and other drugs
817 should under no circumstances take place. Breaches of the ethical guidelines in the context of
818 irresponsible use of alcohol and/or other drugs are considered particularly serious.

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823 4. Understanding your position

824 All Student Representatives in SD-NMBU must be aware of the power and influence they have in relation
825 to others both inside and outside the organisation, and not abuse the trust or power they have by virtue
826 of their office or position. Student representatives shall not expose themselves or others to danger when
827 acting on behalf of SD-NMBU. Student representatives in SD-NMBU must be aware of the possibility that
828 positions may provide disproportionate advantages in relation to others.

829 The power and trust that a high-ranking position may entail shall be a factor in the assessment of the
830 severity of any breaches of ethical guidelines.

831 5. Debate culture

832 Student Parliament meetings and other events should be perceived as safe and inclusive. Everyone has a
833 responsibility to contribute to a debating environment where everyone feels welcome and disagreements
834 are expressed in an objective manner. This will help create an inclusive and welcoming environment for
835 all participants in both formal and informal venues.

836
837
838 - **Suppression techniques:** these are methods a person uses to indirectly rule over other
839 individuals or groups. Mastery techniques can be exercised through, for example, speech, tone
840 of voice and body language, and are not accepted in SD-NMBU

841 6. Impartiality

842 SD-NMBU's guidelines for impartiality, cf. Section 6-1 of SD-NMBU's statutes, apply to anyone who
843 participates in the processing of a case in the AU, ST and other bodies of SD-NMBU. For other bodies in
844 NMBU or other external actors where there is a student representative elected through SD-NMBU,
845 internal statutes will also apply.

846 Practice regarding questions of disqualification shall be interpreted strictly, and if disqualification is
847 decided against oneself, one temporarily resigns from the case in which impartiality is questioned;
848 Section 3-13 of SD-NMBU's Statutes.

849 7. Openness and confidentiality

850 SD-NMBU shall demonstrate transparency in decisions and processes.

851 The Student Parliament's meetings are open to everyone, as well as the routines for meetings,
852 summoning and possible closure of meetings are regulated; Sections 3-5 and 3-7 of the statutes. The
853 meetings also follow the approved Order of Direction and the agenda of the Student Parliament. As a rule,
854 protocols and decisions/resolutions must be available to all students.

855 8. Financial accountability

856 Accountability shall be exercised in the management of the organisation, management of funds and
857 administration of economical funds. All Student Representatives are obliged to familiarize themselves
858 with the current guidelines for finance and management at any given time that are in connection with
859 their work area and position.

860 The organisation's financial operations and responsibility are governed by the Financial Regulations for
861 the Student Parliament at NMBU, in accordance with the organisation's statutes, the instructions for
862 semester fees, and the Cooperation Agreement between the Student Parliament at NMBU and the
863 Student Union in Ås (SiÅs).

864 9. Policy violations and whistleblowing

865 Violations of the ethical guidelines must be reported to the head of the Student Board or the Student
866 Parliaments Organisational Secretary and may result in sanctions after an assessment of, for example, the
867 severity of the violation and the organization's statutes. If Student representatives or participants at the
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874 organisation's events violate SD-NMBU's ethical guidelines, the Student Board has the authority to decide
875 on disciplinary action. Such decisions can be appealed to the Student Parliament. Minor violations may
876 be sanctioned with verbal or written warning, suspension from events or request to resign from the
877 position.
878 Serious violations can be sanctioned with suspension or exclusion.
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883 2349.5 Attachment 5: Current Environmental Political Document

884

885 Environmental Political Document for the Student Parliament at NMBU

886 The document contains the demands that the students at NMBU have to their environment and their
887 surroundings.

888

Approved at Student Parliament 4, 14.09.2020

889

890 **NMBU operations:**

891

- 892 • NMBU shall at yearly basis develop a climate accounts and a climate budget, with a goal for
893 reductions for emissions, allocation of responsibilities and reporting in connection to other
894 economic reports.
- 895 • It should at minimum be established a 100% position av environmental advisor at the
896 university. The advisor shall amongst other things ensure that the Sustainability work at NMBU
897 are well visible to the student mass.
- 898 • All new purchases of NMBU vehicles, with an exception of farming machines, shall be fossil free.
- 899 • It shall be a parking fee on campus.
- 900 • NMBU shall only serve food with a low or a positive climate footprint, hereunder focus on
901 locally produces food as well as introduce "Vegonorm" at all functions arranged by the
902 university.
- 903 • The environment shall be emphasized when purchasing, and it should be made demands about
904 emissions free transport from suppliers.
- 905 • In the formulation of ethical guidelines and purchasing agreements climate and sustainability
906 shall be the deciding factor.
- 907 • BREEAM-excellent must be the minimum standard for all new buildings at NMBU. Reuse of
908 materials shall be prioritized, and plus houses should be pursued.
- 909 • NMBU shall fase out all use of fossil fuels used for heating by the end of 2021, and shall through
910 amongst other things smart environmental control of buildings, reduce the use of energy by
911 10%. All electricity purchased shall have a guarantee of origin.
- 912 • NMBU funds shall not be invested in fossil energy, and shall be managed in a manner that
913 stimulates green growth and development.
- 914 • NMBU shall have a goal of 0% demolition of nature, topsoil and bogs. Biological diversity must
915 be taken into account in decisions regarding land management.
- 916 • NMBUS consumption and waste management shall be based on EUs waste management
917 directive and the waste management pyramid. Waste reduction, reuse and recycling shall be
918 prioritized.

918

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920 **Environment and sustainability in education**

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- 922 • Sustainability shall be implemented as a part of the curriculum in all subjects where it is
923 appropriate
- When performing practical tasks as at part of a course, sustainability shall be emphasized.

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- The students shall be able to practice interdisciplinarity cooperation to ensure professional width and quality.
 - It should be areas on campus that can be used to fix and mend broken objects. Tools for this purpose shall be provided. NMBU shall promote the areas so that they appear attractive and available.
 - NMBU should offer a comprehensive offer of digital curriculum. E-books and e- compendiums shall be available in all subjects.
 - As long as it is appropriate, exams should be digital
 - Lecturers should ha the competence and tools to exploit digital possibilities, and the use of paper should be limited to a minimum.

935 **Research**

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- NMBU should be a leading university at an international level when it comes to research into environment, climate and sustainability.
 - Student-initiated and student-active research should be facilitated, especially with the fields of environment, climate and sustainability.
 - Sustainability should be an overall goal for the research at NMBU
 - Results from research performed at NMBU should be used on campus and in the teaching process. The research should be available for all students so that it can contribute to the students academic growth.

945 **Other participators, SiÅs, Ås Municipality, others**

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- Exiting student housing must be systematic reviewed with special focus on energy efficiency, post-insulation and necessary rehabilitation, rather than building new constructions,
 - When starting new construction projects the sustainability should be a deciding factor.
 - Student housing should produce as much of the energy for their own consumption as possible. Plus houses should be pursued.
 - A cycling road should be facilitated between campus and the center of Ås, along the Drøbak road. There should be enough safe places on campus to park bicycles.
 - Locally produced, short travelled and sustainable food should be served at all functions.
 - Students are a resource, and the university should make full use of their competence.
 - Good charging possibilities for electric cars should be provided.
 - A car sharing pool should be set up or there should be easier to lease cars. This set up should only consist of electric cars.
 - SiÅs should develop a plan of action for the climate and environment, which should include a strategy for reducing food waste and have an arrangement for excess food.
 - It should be at least four train departures in an hour from Ås in both directions.
 - Ensure that an offer is created to swap furniture, such as a change tent / exchange hall etc. Preferably as a collaboration between Ås municipality and SiÅs. SiÅs is expected to take responsibility for such an offer.

966 2349.6 Attachment 6: Suggested Welfare political document for the
967 Student Parliament.

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969 Welfare policy document for the Student Parliament at NMBU

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Approved at Student Parliament x, xx.xx.xxxx

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972

The Student Welfare Political Document for the Student Parliament contains the demands and wishes of the students concerning welfare services, both at the university, at the Student Union, locally and nationally. The document is based on input obtained from the students from several meetings and will be valid for 5 years. The document will form the basis for our work on Student Welfare Politics until the document is revised again.

977

978 The responsibility of the Student Union

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The Student Union is the students' largest and most important provider of welfare services. Throughout its work, the Union should focus on its purpose, which is to offer good welfare services to students.

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982 Canteen and food

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- 984 • Students have a financially pressured and unpredictable everyday life, and a good canteen service must therefore be in place to ensure the students' welfare in everyday student life. The offer must be varied, and at a price where students have both the opportunity and the desire to take advantage of the offer.
- 987 • NMBU will contribute financially to the canteen on campus, in order to push prices down.
- 988 • The Union must have an attractive and versatile food offer, which at all times offers good vegetarian and allergy-friendly offers in its canteens.
- 989 • The Union will work to increase the use of local food sources.
- 991 • Efforts will be made to cut food waste, and the Union will continuously work to find good solutions for the use of surplus food.
- 993 • The canteens will have coffee-offers, where you get cheaper coffee if you bring your own coffee cup.
- 995 • The food offers must have a low or positive climate footprint. One should focus on sustainable production, choose locally produced foods and foods with low carbon-emissions as long as possible without causing unnecessary price increases for the students.

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999 Training

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The Student Union's work-out and gym offer is important in the strive for students' physical and mental health. Eika is widely used by the student body and is important for both individual students and student sports groups.

1003

- 1004 • The training offer shall be available to all students at NMBU.
- 1005 • The Union will work to ensure that EIKA has modern and usable equipment that meets the user base.
- 1006 • Group lessons of varying activity and difficulty must be offered.
- 1007 • In line with the growing student body, the Union will work to expand the training and work-out offer, including increased outdoor exercise and cooperation with Ås municipality on gym halls.
- 1009 • The Union will work to offer a competitive offer measured against other actors in Ås, and have reasonable prices for students.
- 1011 • The Union will collaborate with NMBUI to create an attractive and versatile training offer.

- 1012 • Together with Ås municipality, the Union will work to ensure that students have access to a
1013 swimming pool.

1014
1015 *Bookshop*

1016 To be able to study requires access to the syllabus literature, here Boksmia plays an important role as the
1017 only physical provider of syllabus literature in Ås.

- 1018 • The bookstore shall strive to have the syllabus literature required in the various subjects if this
1019 is not possible to download from the internet.
1020 • The bookstore will work to keep a competitive price for syllabus literature and stationery.
1021 • The bookstore will work to operate in the most sustainable way possible.
1022 • The bookstore will also facilitate the sale of used books.
1023 •

1024 *Housing*

1025 The students' main supplier of student housing will be the Student Union, but students are also
1026 dependent on the private leasers to be able to offer all NMBU-students who want housing in Ås. Students
1027 must live in safe housing, including ensuring students' living conditions in accordance with statutory
1028 standards and regulations. The housing offer should cover the needs of the entire student body,
1029 regardless of life situation.

- 1030 • The Union must have enough housing to avoid housing queues.
1031 • The Union's further development of student villages and student housing will take place in
1032 consultation with the Student Parliament.
1033 • Students should be able to live in the Student Union's housing for a total of 6 years. If necessary,
1034 this should be expandable.
1035 • Adequate security measures must be provided in the buildings that already exist and in new
1036 buildings.
1037 • The housing offer must include adequate parking spaces for both cars and bicycles, as well as
1038 covered bicycle parking.
1039 • On its website, the Union must have easily accessible information on what rights you have as a
1040 tenant and where you can get assistance in relation to tenancy. This should also be in English.
1041 • Information about how the allocation of student housing takes place should be easily accessible
1042 to everyone, in both Norwegian and English.
1043 • The Union shall have operations that have a long-term perspective. This means that pricing and
1044 operation must take into account future renovations, upgrades and new builds.
1045 • The Union must have homes that facilitate the possibility of having pets.
1046 • The Union will have family apartments where students with families with children will be
1047 prioritised.
1048 •

1049 **Health**

1050 An important factor for student welfare is good access to high-quality health services. This includes the
1051 need for adequate and affordable health services to ensure a good quality of life for students.

- 1052 • The Student Parliament requires that the health clinic for students and youth be prioritized
1053 from all three financial contributors, and that the service meets the needs of the students.
1054 • NMBU and the Union will cooperate and work proactively to safeguard the students' physical
1055 and mental health.

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- Efforts will be made to ensure that students at Ås have at least one offer of GPs, dentists, psychologists, physiotherapy and other health services that are either free or have a student discount. These should preferably be within walking distance of campus.
 - Students will receive a student discount from an optician, as well as on glasses and lenses.
 - There should be free sanitary products such as sanitary pads and tampons available at public institutions.
 - The Student Parliament requires students to have access to free contraception.
 - The Union and NMBU shall acknowledge that the exam period causes increased stress for the students, and assist with offers that help lower stress levels.

1066 **University**

1067 The university has the overall responsibility for student welfare. All students are entitled to a safe
1068 everyday student life. No one shall be subjected to harassment or other unwanted incidents, neither by
1069 fellow students nor employees.

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- NMBU shall have good whistleblowing routines and have resource persons who can assist in whistleblowing cases.
 - NMBU will, in cooperation with SiÅs and Ås municipality, work actively to ensure safety on campus. This includes adequate lighting on campus, and resource persons to talk to.
 - NMBU shall contribute financially to the financing of student welfare.
 - NMBU will facilitate student activity on campus, also in the evenings.
 - NMBU shall have good communication and good cooperation with student volunteers and the Union.
 -

1079 **Social life and student volunteerism**

1080 Volunteering is the cornerstone of student life at Ås. The student society, "Samfunnet", in Ås is the
1081 primary provider of cultural activities, and together with cultural associations and the Student
1082 Democracy, they provide significant leisure activities for the students in Ås.

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- Samfunnet will, together with other relevant actors, work for a diverse cultural offer to all students in Ås.
 - Samfunnet will work to increase the capacity for use of the premises for activities such as rehearsals and meet-ups.
 - Efforts will be made to expand Samfunnet, so that the capacity corresponds to a greater extent with the student body.
 - It will be facilitated for students who engage in larger student volunteer positions in the Student Democracy, NMBU, SiÅs and Samfunnet.
 - It is necessary that all students have the opportunity to become members of an association.
 - The Student Board will, together with the Student Union, work to maintain and further develop the concept of "Open Association".
 - Efforts will be made to ensure that there is a platform that shows and informs students about all open events from NMBU, the Student Society (Samfunnet), associations and other actors.
 - The Student Union and Samfunnet shall contribute to making open associations visible.
 - Efforts will be made to promote a safe and inclusive culture in the student community at Ås and at the same time encourage more associations to be open.

1101 Transport

1102 Students make up a diverse group. Some come from far away and are dependent on public transport,
1103 while others use private cars. There is therefore a need for good solutions that meet the students'
1104 different needs, both in terms of public transport and facilitation of the use of private cars.

- 1105 • All students, regardless of age, should have a student discount of at least 50% on public
1106 transport.
- 1107 • The train between Oslo and Ås should depart every 15 minutes during rush hour.
- 1108 • Ås municipality, NMBU and SiÅs will together ensure that there is a loan offer for bicycles in Ås,
1109 including bicycles with boxes.
- 1110 • Carpooling should be encouraged for both students and staff.
- 1111 • On-campus parking fees should be lower for students than employees.
- 1112 • NMBU will provide benefits to employees and students who choose to commute by public
1113 transport
- 1114 •

1115 Economy

1116 In order to obtain an optimal student life and an optimal academic performance is it important to have
1117 the opportunity relax with cultural and social activities in addition to their studies. Therefor one is
1118 dependent on adequate student's financial support. For those students who go into work placement,
1119 many lose the opportunity for income over time, especially if they have to go away for work placement.

- 1120 • Students will receive 1.5G in student support to reduce the need for extra part-time jobs to
1121 cover living expenses. Student support must be disbursed over 12 months.
- 1122 • The Union will, together with the rest of the country's organisations, work actively to increase
1123 student support to 1.5G.
- 1124 • Compulsory study-related activities and any travel to and from these shall be free of charge.
- 1125 • Efforts will be made to ensure that students receive payment for work experience.
- 1126 • Students in compulsory work placement/practical training shall not have any expenses related
1127 to their residence or travel for practical training.

1129 Ås Municipality

1130 As the host municipality, Ås municipality has a responsibility to look after the students on an equal footing
1131 with those who are permanently resident in the municipality. The municipality is responsible for
1132 providing services that students can also use, for example in health. This also involves marketing this
1133 offer to the students.

- 1134 • The municipality must have sufficient kindergarten places for students who need it, with
1135 flexible admissions not limited to specific parts of the year.
- 1136 • The municipality must ensure that students are able to get a GP in the municipality.
- 1137 • The municipality shall acknowledge and support the work that is done in the Student Society
1138 (Samfunnet) in Ås and the importance of the cultural offer it provides to the students.
- 1139 • The municipality shall make maximum provision for the activity at and around the Student
1140 Society (Samfunnet) in Ås.
- 1141 • The municipality will support the student sports offers by, among other things, looking at the
1142 possibilities of giving students access to the municipality's own training facilities.
- 1143 • The Student Board, represented by the chairman, shall provide information on relevant student
1144 issues at at least one municipal council meeting per year. If necessary, other relevant actors
1145 within student volunteerism can and should be involved.



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- Students will be both informed and have the opportunity to contribute their views on issues in the municipality that affect them.

1149 2349.7 Attachment 7: Suggested revised Rules for Inclusion Funds

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Rules for Inclusion funds

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Objectives:

The main objective for the inclusion funds is to promote the inclusion of international students to the student environment at NMBU. The inclusion funds will contribute to this by creating contact between Norwegian and International students, and to give International and Norwegian students an arena to share knowledge involving culture, language and history. Students applying for larger social/pro-active activities or initiatives will be prioritized (i.e. groups larger than ten).

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Entitled for support:

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Not entitled for support:

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The Inclusion Funds Committee:

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- One representative from the Student Board (leader of the committee)
- One representative from the Samfunnet Board
- One representative from ISU
- One representative from ESN

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- One representative from SIT.
- If necessary, AU can supplement with an extra member to be capable of passing decisions

Committee members who themselves are board members of the organizations applying for funding or are actively involved in planning the event will not be allowed to participate or be present in the processing of the application. This includes the general discussions and outcome of the application.

There should be at least 3 committee members present in order to make decisions concerning applications.

Other:

- Decisions made by the committee are final and cannot be appealed.
- The deadline for application is the 5th every month. Funds will be transferred within the 15th every month.
- Applications will not be processed in July.
- All funds not spent must be reimbursed within one month of the event to account 1654.20.29092. Include organization name, mark it as Inclusion Funds repayment and notify the International Officer about the transfer
- All funds not spent must be reimbursed within one month of the event to account 1654.20.29092. Include organization name, mark it with "Project 112 inclusion funds [name of organization]", and notify the International Officer about the transfer.

1220 **Approved documents from student Parliament 4 2023**1221 **Approved Welfare Political Document**

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1223 **Welfare policy document for the Student Parliament at NMBU**

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Approved at Student Parliament 4, 11.09.2023

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1226 The Student Welfare Political Document for the Student Parliament contains the demands and wishes of
1227 the students concerning welfare services, both at the university, at the Student Union, locally and
1228 nationally. The document is based on input obtained from the students from several meetings and will
1229 be valid for 5 years. The document will form the basis for our work on Student Welfare Politics until the
1230 document is revised again.

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1232 **The responsibility of the Student Union**

1233 The Student Union is the students' largest and most important provider of welfare services. Throughout
1234 its work, the Union should focus on its purpose, which is to offer good welfare services to students.

1235

1236 **Canteen and food**

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- Students have a financially pressured and unpredictable everyday life, and a good canteen service must therefore be in place to ensure the students' welfare in everyday student life. The offer must be varied, and at a price where students have both the opportunity and the desire to take advantage of the offer.

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- NMBU will contribute financially to the canteen on campus, in order to push prices down.

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- The Union must have an attractive and versatile food offer, which at all times offers good vegetarian and allergy-friendly offers in its canteens.

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- The Union will work to increase the use of local food sources.

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- Efforts will be made to cut food waste, and the Union will continuously work to find good solutions for the use of surplus food.

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- The canteens will have coffee-offers, where you get cheaper coffee if you bring your own coffee cup.

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- The food offerings must have a low or positive climate footprint. One must work for increased use of locally produced and short-traveled food with a focus on sustainable production.

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Training

The Student Union's work-out and gym offer is important in the strive for students' physical and mental health. Eika is widely used by the student body and is important for both individual students and student sports groups.

- The training offer shall be available to all students at NMBU.
- Membership at Eika should be cheaper for those who do not want to participate in group sessions.
- The Union will work to ensure that EIKA has modern and usable equipment that meets the user base.
- Group lessons of varying activity and difficulty must be offered.
- In line with the growing student body, the Union will work to expand the training and work-out offer, including increased outdoor exercise and cooperation with Ås municipality on gym halls.

- 1264 • The Union will work to offer a competitive offer measured against other actors in Ås, and have
1265 reasonable prices for students.
1266 • The Union will collaborate with NMBUI to create an attractive and versatile training offer.
1267 • Together with Ås municipality, the Union will work to ensure that students have access to a
1268 swimming pool.
1269

1270 *Bookshop*

1271 To be able to study requires access to the syllabus literature, here Boksmia plays an important role as
1272 the only physical provider of syllabus literature in Ås.

- 1273 • The bookstore shall strive to have the syllabus literature required in the various subjects if this
1274 is not possible to download from the internet. NMBU must ensure that SiÅs receives information
1275 about the necessary teaching materials/ syllabus well in advance of the start of the semester.
1276 • The bookstore will work to keep a competitive price for syllabus literature and stationery.
1277 • The bookstore will work to operate in the most sustainable way possible.
1278 • The bookstore will also facilitate the sale of used books.
1279

1280 *Housing*

1281 The students' main supplier of student housing will be the Student Union, but students are also
1282 dependent on the private leasers to be able to offer all NMBU-students who want housing in Ås.
1283 Students must live in safe housing, including ensuring students' living conditions in accordance with
1284 statutory standards and regulations. The housing offer should cover the needs of the entire student
1285 body, regardless of life situation.

- 1286 • The Union must have enough housing to avoid housing queues.
1287 • The Union's further development of student villages and student housing will take place in
1288 consultation with the Student Parliament.
1289 • Students should be able to live in the Student Union's housing for a total of 6 years. If necessary,
1290 this should be expandable.
1291 • Adequate security measures must be provided in the buildings that already exist and in new
1292 buildings.
1293 • The housing offer must include adequate parking spaces for both cars and bicycles, as well as
1294 covered bicycle parking.
1295 • On its website, the Union must have easily accessible information on what rights you have as a
1296 tenant and where you can get assistance in relation to tenancy. This should also be in English.
1297 • Information about how the allocation of student housing takes place should be easily accessible
1298 to everyone, in both Norwegian and English.
1299 • The Union shall have operations that have a long-term perspective. This means that pricing and
1300 operation must take into account future renovations, upgrades and new builds.
1301 • The Union must have homes that facilitate the possibility of having pets.
1302 • The Union will have family apartments where students with families with children will be
1303 prioritized.
1304

1305 **Health**

1306 An important factor for student welfare is good access to high-quality health services. This includes the
1307 need for adequate and affordable health services to ensure a good quality of life for students.

- 1308 • The Student Parliament requires that the health clinic for students and youth be prioritized
1309 from all three financial contributors, and that the service meets the needs of the students.

- 1310 • NMBU and the Union will cooperate and work proactively to safeguard the students' physical
1311 and mental health.
- 1312 • Efforts will be made to ensure that students at Ås have at least one offer of GPs, dentists,
1313 psychologists, physiotherapy and other health services that are either free or have a student
1314 discount. These should preferably be within walking distance of campus.
- 1315 • Students will receive a student discount from an optician, as well as on glasses and lenses.
- 1316 • There should be free sanitary products such as sanitary pads and tampons available at public
1317 institutions.
- 1318 • The Student Parliament requires students to have access to free contraception.
- 1319 • The Union and NMBU shall acknowledge that the exam period causes increased stress for the
1320 students, and assist with offers that help lower stress levels.

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1322 **University**

1323 The university has the overall responsibility for student welfare. All students are entitled to a safe
1324 everyday student life. No one shall be subjected to harassment or other unwanted incidents, neither by
1325 fellow students nor employees.

- 1326 • NMBU shall have good whistleblowing routines and have resource persons who can assist in
1327 whistleblowing cases.
- 1328 • NMBU will, in cooperation with SiÅs and Ås municipality, work actively to ensure safety on
1329 campus. This includes adequate lighting on campus, and resource persons to talk to.
- 1330 • NMBU shall contribute financially to the financing of student welfare.
- 1331 • NMBU will facilitate student activity on campus, also in the evenings.
- 1332 • NMBU shall have good communication and good cooperation with student volunteers and the
1333 Union.
- 1334 •

1335 **Social life and student volunteerism**

1336 Volunteering is the cornerstone of student life at Ås. The student society, "Samfunnet", in Ås is the
1337 primary provider of cultural activities, and together with cultural associations and the Student
1338 Democracy, they provide significant leisure activities for the students in Ås.

- 1339 • Samfunnet will, together with other relevant actors, work for a diverse cultural offer to all
1340 students in Ås.
- 1341 • Samfunnet will work to increase the capacity for use of the premises for activities such as
1342 rehearsals and meet-ups.
- 1343 • Efforts will be made to expand Samfunnet, so that the capacity corresponds to a greater extent
1344 with the student body.
- 1345 • It will be facilitated for students who engage in larger student volunteer positions in the Student
1346 Democracy, NMBU, SiÅs and Samfunnet.
- 1347 • It is necessary that all students have the opportunity to become members of an association.
- 1348 • The Student Board will, together with the Student Union, work to maintain and further develop
1349 the concept of "Open Association".
- 1350 • Efforts will be made to ensure that there is a platform that shows and informs students about all
1351 open events from NMBU, the Student Society (Samfunnet), associations and other actors.
- 1352 • The Student Union and Samfunnet shall contribute to making open associations visible.
- 1353 • Efforts will be made to promote a safe and inclusive culture in the student community at Ås and
1354 at the same time encourage more associations to be open.

Transport

Students make up a diverse group. Some come from far away and are dependent on public transport, while others use private cars. There is therefore a need for good solutions that meet the students' different needs, both in terms of public transport and facilitation of the use of private cars.

- All students, regardless of age, should have a student discount of at least 50% on public transport.
- There must be at least 4 train departures per hour from Ås station in both directions, with later departures at the weekend.
- Ås municipality, NMBU and SiÅs will together ensure that there is a loan offer for bicycles in Ås, including bicycles with boxes.
- Carpooling should be encouraged for both students and staff.
- fees should, as far as possible, avoid affecting students who use the car parks, as long as they live outside a certain distance from the university, where there is no satisfactory public transport service. Income from parking fees should come from the employees at NMBU, since the employees are better financially disposed for a parking fee.
- NMBU will provide benefits to employees and students who choose to commute by public transport.

Economy

In order to be full-time students and contribute to the cultural and social life of students, one is dependent on adequate student's financial support. For those students who go into work placement, many lose the opportunity for income over time, especially if they have to go away for work placement.

- Students will receive 2.0 G in student aid which will reduce the need for extra part-time work to cover living costs. The student aid must be paid out over 12 months.
- The student welfare association, together with the rest of the country's associations, will work actively to increase the student aid to 2.0G."
- Compulsory study-related activities and any travel to and from these shall be free of charge.
- Efforts will be made to ensure that students receive payment for work experience.
- Students in compulsory work placement/practical training shall not have any expenses related to their residence or travel for practical training.

Ås Municipality

As the host municipality, Ås municipality has a responsibility to look after the students on an equal footing with those who are permanently resident in the municipality. The municipality is responsible for providing services that students can also use, for example in health. This also involves marketing this offer to the students.

- The municipality must have sufficient kindergarten places for students who need it, with flexible admissions not limited to specific parts of the year.
- The municipality must ensure that students are able to get a GP in the municipality.
- The municipality shall acknowledge and support the work that is done in the Student Society (Samfunnet) in Ås and the importance of the cultural offer it provides to the students.
- The municipality shall make maximum provision for the activity at and around the Student Society (Samfunnet) in Ås.
- The municipality will support the student sports offers by, among other things, looking at the possibilities of giving students access to the municipality's own training facilities.
- The Municipality should make sure that forests and outdoor life offers are well maintained.

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- The Student Board, represented by the chairman, shall provide information on relevant student issues at at least one municipal council meeting per year. If necessary, other relevant actors within student volunteerism can and should be involved.
 - Students will be both informed and have the opportunity to contribute their views on issues in the municipality that affect them.
 - The grant from the state to the student welfare associations' long-term welfare offer is to be increased to 83 million kroner.
 - - The Directorate of Health's grant scheme for measures for students' mental health and substance abuse to be increased to NOK 45 million.
 - - The subsidy rate for student housing construction at the student cooperatives shall be set at 40 per cent of the cost frame.
 - - The cost framework for student housing construction must be adjusted annually according to the construction cost index.
 - - Regulation on grants for student accommodation Section 3 is amended so that grants are opened up for upgrading student accommodation.
 - - Arrangements must be established that contribute to increased sustainability in the student welfare associations' student housing.

1421 Revised Rules for Inclusion Funds

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Rules for Inclusion funds

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Revised at Student Parliament 4, 11.09.2023

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Objectives:

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Entitled for support:

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Not entitled for support:

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Requirements for the application and the applicant:

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The Inclusion Funds Committee:

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1467 Committee members who themselves are board members of the organizations applying for funding or
1468 are actively involved in planning the event will not be allowed to participate or be present in the
1469 processing of the application. This includes the general discussions and outcome of the application.
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1471 There should be at least 3 committee members present in order to make decisions concerning
1472 applications.
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1474 **Other:**

- 1475 • Decisions made by the committee are final and cannot be appealed.
- 1476 • The deadline for application is the 5th every month. Funds will be transferred within the 15th
1477 every month.
- 1478 • Applications will not be processed in July.
- 1479 • All funds not spent must be reimbursed within one month of the event to account
1480 1654.20.29092. Include organization name, mark it with "Project 112 inclusion funds [name of
1481 organization]", and notify the International Officer about the transfer.
1482