

Student Parliament 4 2026



Studenttinget
VED NMBU

Monday 21st of September 2026
INNSIKTEN VET building
KI 16.30 – 20.30
Protocol

Chairmen: Adrian Nilsen Boltland and Oskar Solberg
Lægland
Protocol author: Elisabeth Breiland

The student Board encourages all participants to bring their own plate, cutlery, cup and water bottle.

Case documents are available:
<http://www.studendemokratiet.no>



Tilstede ved	Studentting 4, Innsikten VET	Mandag 21.09.2026 kl 1630
Fakultet	Studenttingsrepresentanter	ST 4
HH	Sohail Anjem	
HH	Henrik Holst	
HH	Frida Jarinn Holm	X
HH	Shazil Rana	
HH	Hanne Aas	X
RealTek	Karoline Lindland Torgrimsen	
RealTek	Ådne Frøland Ryste	X
RealTek	Vara Aleksandra Skivik	X
RealTek	Rozalia Anna Ciupka	X
VET	Jonas Brodin Rist	X
VET	Mari Kristensen	X
VET	Guro Jenny Strachan	X
MINA	Simen Rønning Johansen	X
MINA	Elias Glomnes	X
MINA	Sjur Vatland	X
BioVit	Gjertrud Grytnes Jordet	X
BioVit	Therese Bøthun	X
BioVit	Marit Nordhagen	X
LandSam	Tias Ødegård-Olsen	X
LandSam	Thea Sulen Kramer	
LandSam	Linh Nhi Tran	
LandSam	Vara Kim Thien Vu	X
KBM	Sangavi Kumaragurunathan	X
KBM	Åsne Mjelde Refsum	X
KBM	Vendelin Furuli Moe	X
Totalt stemmeberettigede tilstede på møtet		19
Representanter med oppmøteplikt, uten stemmerett.		
AU	David Frøytland	X
	Ingrid Maria Kjonna Aanonsen	X
	Thomas Blomkvist	X
	Elisabeth Breiland	X
Kontrollkomite	Lisa Hoa Kieu Vo	X
	Kristoffer Kjelling	X
	Karl Adrian Wuotila	X
Ordstyrere	Oskar Solberg Lægland	X
	Adrian Nilsen Boltland	X
Valgnemnda	Frida Reier Rushfeldt	X
	Ezizgol Rezai	
SiÅs	Sverre Johan Bakke Dahl	
	Egil Natvik Vestrheim	
US	Magnus Schie Larsen	
	Tuva Kristinansen	X
ISU		X
ESN		
SAIH		

AGENDA

STUDENT PARLIAMENT 4 - 2026, MONDAY 21st OF SEPTEMBER AT 4:30 PM, COMPLETE CASE DOCUMENTS ARE ONLY SENT TO PERMANENT STUDENT REPRESENTATIVES.

THE DOCUMENTS ARE ALSO PUBLISHED AT THE STUDENT BOARD WEBSITE:

<http://www.studentdemokratiet.no>

Registration begins at 16:15

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2641 Constitution

2641.1 Approval of today's agenda and summoning

Approved without objections

2641.2 Approval of the previous meeting protocol

1 Protocols are uploaded to our homepage (<http://www.studentdemokratiet.no>) a week after each Student
2 Parliament Meeting. If you need a paper copy of the protocol, please get in touch with the Student Board
3 at their office (The Clock building)

4 Approved without objections.
5

6 2641.3 Appointment of a Counting Committee

7

8 1. Kristoffer Kjelling

9

10 2. Lisa Hoa Kieu Vo

11

12 3. Kristian Lund Vang

13 Counting committee approved.
14
15

16 2642 Greeting to the Student Parliament

17 Kristin Kreul chief architect with EIA held a presentation about Parkgården as a new "Studentenes Hus".
18 Student parliament considers itself oriented.
19

20 2643 Orientation cases

21 2643.1 Minutes

22

23 The minutes shall be made known to the public within 12.00 the Thursday before Student Parliament.

24 The minutes will be sent to the Student Parliaments representatives by mail. This is done to get the most
25 updated minutes and minimize paper usage.

26 Those who report to the Student Parliament through minutes are:

- 27 - The Student Board (AU)
- 28 - The University Board (US)
- 29 - Student Welfare Organization in Ås (SiÅs)
- 30 Student Parliament considers itself oriented.
- 31

32 2643.2 Orientation from the Buddy General

33 *Case responsible: The Buddy General*

34
35 The Buddy General orients about the Buddy Week 2026.

36
37 Ronald Spro Lamarque, Buddy General oriented about the Buddy Week 2026
38 The Student Parliament considers itself oriented.

39
40

41 2643.3 Orientation from the Student Board

42 *Case responsible: The student Board*

43
44 The Student Board orients about current cases.
45 The Student Board oriented about their areas of responsibility.
46 The Student Parliament considers itself oriented.

47
48

49 2643.4 Orientation about the allocation of the award for best lecturer of the semester

50
51 *Case responsible: The Student Board v/ Ingrid*

52
53 Winner of the Best Lecturer of the Semester Award, Spring 2026

54 On 10 April 2026, the committee
55 presented the Best Lecturer of the
56 Semester Award to Øystein Wessel
57 from VET. He received the award based
58 on nominations from students enrolled
59 in the course **VET357: Veterinary**
60 **Microbiology**. The justification
61 highlights his exceptional pedagogical
62 skills, a clear and well-structured
63 approach to teaching, and a
64 presentation style that creates a
65 smooth and engaging learning
66 experience.

67 Students describe the teaching as
68 highly organized, with self-developed
69 illustrations and visual teaching aids
70 that make the course material more
71 concrete, accessible, and easier to
72 understand.



73 Ingrid from the Student Board gave the orientation about the best lecturer of the semester.
74 The Student Board considers itself oriented.
75
76

77 2643.5 Orientation about the Study Environment Award

78 *Case responsible: The Student Board v/ Ingrid*
79

80 Student Environment Award

81 The Student Environment Award 2026 was awarded on Wednesday, 22 April 2026, to Leikarringen Frøy,
82 Flatlusa Spelemannslag, and Swingklubben Snurrebass in recognition of their outstanding efforts to
83 create an inclusive, vibrant, and social student environment.

84 These three open student associations
85 organize weekly open rehearsals and practice
86 sessions, in addition to a variety of other social
87 and engaging activities. Through their work,
88 they contribute to inclusion, cultural
89 dissemination, and enjoyment on campus.

90 The associations stand out for their strong
91 collaboration with one another as well as with
92 other student organizations across different
93 communities and interest groups. Together,
94 they foster a welcoming environment where
95 everyone is included, regardless of
96 background or experience.



97
98
99
100 Ingrid from the Student Board oriented about the Study environment award.
101 The Student Parliament considers itself oriented.
102
103

104 2644 Elections and appointments

105 2644.1 Election of the Committee for allocating Welfare Funds

106 *Case preparation: The Election Committee*

107 **Purpose:**

108 Elect two representatives for The Welfare Funds Committee

109 **Background:**

110 The Welfare Funds Committee handles applications regarding welfare funds from student unions and
111 makes a proposal for Student Parliament. The committee has one meeting each semester; one in the
112 autumn to approve the remainder (8%) of the welfare funds, and one long one in the spring to approve
113 the ordinary welfare funds (92%).

114 The committee consists of seven people: the Welfare Officer of the Student Board, the International
115 Officer of the Student Board, the Head of Finance at Samfunnet, one student representative from the SiÅs-
116 Board, one earlier member of the committee and two new representatives elected at Student Parliament.
117 The position is effective immediately upon election and lasts for one year.

118

119 David from the Student Board presented the case.

120 No candidates came forward. The Student Parliament members were encouraged to find candidates
121 during the meeting. The case was moved to the end of the meeting.

122 **Candidates:**

123 Theo Mølster

124 Ludo van der Lee

125 Sjur Vatland

126

127 **Vote:**

128 **Written election:**

129 Theo Mølster and Sjur Vatland were elected as representatives to the Welfare Funds committee.

130

131 **Decision:**

132 Student Parliament elected Sjur Vatland and Theo Mølster as representatives to the Welfare Funds
133 Committee.

134

135

136 **2644.2 Election of members of the Inclusions Funds Committee**

137 *Case responsible: Election Committee*

138

139 **Purpose:**

140 To elect two representatives to the committee for the allocation of inclusion funds.

141

142 **Background:**

143 The committee for the allocation of inclusion funds reviews all applications from individual students and
144 student organizations. The purpose of the inclusion funds is to promote integration and inclusion of all
145 students at NMBU, with a particular focus on bringing Norwegian and international students together.

146 **The committee meets once a month, between the 16th and 30th.**

147

148 The committee consists of six members in total: one AU member, one representative from ISU, one from
149 ESN, one from Samfunnet i Ås, and two representatives elected by the Student Parliament. The position
150 begins immediately and lasts for one year.

151

152 Thomas from the Student Board presented the case.

153

154 **Candidates:**

155 Ronald Spro Lamarque

156 Aleksandra Skivik

157

158 The candidates presented themselves.

159

160 **Vote:**

161 Acclamation was suggested

162

163 The candidates were elected by acclamation.

164

165 **Decision:**

166 The Student Parliament elected Ronald Spro Lamarque and Aleksandra Skivik as representatives to the
167 Inclusion Funds Committee.

168

169

170 2645 Discussion Cases

171 2645.1 Discussion of the Rules for allocation of the Welfare Funds

172

173 *Case responsible: The Student Board v/David*

174

175 **Attachment 1:** Current Rules for Allocation of the Welfare Funds

176

177 **Attachment 2:** Proposed new rules for allocation of the Welfare Funds

178

179 **Yellow colour** represents changes in the document

180

181 **Purple colour** represents new information that have been added.

182

183 **Purpose:**

184 Update and Revision of the Guidelines for the Allocation of Welfare Funds and the Regulations for Open
185 Associations.

186

187 **Background:**

188 We would like to clarify the guidelines to reduce the number of incorrect applications.

189

190 One of the major proposed changes is to move the reporting deadline to **31 December**, so that reports
191 can be reviewed already in **January**. This will free up resources within the Welfare Funds Committee
192 when the allocation process begins. At the same time, we would like to allow applications for activity
193 funding for the period **January to March**. SiÅs has confirmed that, according to their guidelines, it is
194 possible to use funds in the year following the submission of an application.

195

196 Under the current regulations, it is not possible to apply for support for activities that take place before
197 the spring allocation round. We therefore propose that organizations be allowed to apply for such funding
198 during the **spring allocation round of the previous year**.

199

200 The Student Board (AU) would like your feedback on the new draft regulations for the Welfare Funds
201 and Open Associations.

202

203 David from the Student Board presented the case.

204

205 The Student Parliament discussed the case.

206

207

202 **2645.2 Discussion of the use of Solstua**

203 *Case responsible: The Student Board v/ Thomas*

204

205 **Attachment 3:** Pictures from Solstua

206

207

208 **Purpose**

209 Inform students about SiÅs's acquisition of Solstua and collect feedback from the student community on
210 their preferred future use of the property.

211

212 **Background**

213 SiÅs has purchased the large yellow villa known as **Solstua**, located as a green oasis in the middle of
214 **Pentagon Student Village**. They envision making the property available for rental by students and
215 student organizations and are therefore seeking input on how it can best be adapted and utilized for this
216 purpose.

217 The building will normally remain locked, meaning that drop-in use will not be possible. Both the house
218 and the surrounding property are protected heritage sites. Events involving heavy alcohol consumption
219 or binge drinking are not permitted.

220 **Questions for Discussion**

- 221 • What would students like to use the
- 222 house for?
- 223 • How can SiÅs best facilitate activities for
- 224 student clubs and societies, as well as
- 225 private student use?
- 226 • Would students be willing to contribute
- 227 volunteer work toward the maintenance
- 228 and operation of the protected park?

229

230

231

232

233 David from the Student Board presented the case.

234 The Student Parliament discussed the case.

235

236



Overview of Solstua

237 **2645.3 Discussion – Of the student section of the action plan for**
238 **Innovation at NMBU**

239 *Case responsible: The Student Board v/Thomas*

240

241 **Purpose:**

242 Input to the student section of NMBU's Innovation Action Plan 2027 - 2030

243

244 **Background:**

245 As part of the work on NMBU's **Innovation Action Plan 2027-2030**, the Student Parliament is invited
246 to provide input on what should be included in the student section.

Some proposals:

1. The Economics Building as an Impact House for Student Innovation
2. Develop «Students in Innovation»
3. Continue the funding scheme that allows innovation-related student associations to apply for financial support (Innovation Funds)
4. Advisory Service: StartUpSmia
5. Develop an honours certificate for innovation competence, inspired by the University of Oslo's Honors Certificate in Sustainability, based on academic credits and/or other innovation-related activities during the course of study
6. Increase the use of case-based learning in study programs that currently have limited exposure to it
7. Establish a seed fund for researchers and students, inspired by the University of Oslo's Discovery program.

The Student Board (AU) would like feedback on the proposed items, as well as any additional input and ideas.

Thomas from the Student Board presented Eva Nagelhus and the case.
The Student Parliament discussed the case.

2645.4 Discussion – Of participation for Students in Innovation

Case responsible: The Student Board v/Thomas

Purpose:

To discuss Student participation in Student Innovation.

Background:

Innovation can be defined as something that is **new, useful, and subsequently put to use**, meaning that knowledge has been successfully applied in practice.

Students in Innovation is a pilot project designed to give NMBU students the opportunity to develop innovation competencies during their studies. This aligns with NMBU's strategic goals. NMBU is seeking input from students on how they can best acquire these competencies throughout their time at the university. The student democracy bodies are therefore invited to propose ideas and suggestions for how this might be achieved.

Questions for Discussion

- How can NMBU help you develop the competence needed to apply and create value from the knowledge you gain during your studies?
- Research shows that case-based learning can foster the practical skills needed for change and innovation. Would students like to see **more or less case-based learning** in their courses? Please explain why and share experiences from different study programs.
- What is needed to encourage students to participate?

291
292 Thomas from the Student Board, and Eva Nagelhus presented the case.
293 The Student Parliament presented the case.
294
295

296 2645.5 Discussion: Revision of the Program of Principles for the SD.

297 *Case responsible: The Student Board v/ David*
298

299 **Purpose**

300 Review of the Programme of Principles for the Student Democracy.
301

302 **Background**

303 The Programme of Principles outlines the fundamental principles and values endorsed by the students
304 at NMBU. It is one of our key political documents and provides guidance on the political priorities of
305 both the Student Parliament (Studenttinget) and the Student Board (AU).

306 The Student Parliament has decided that the Programme of Principles should be revised every four
307 years. As this revision was not carried out in 2025, it must be done this year. It will be discussed at
308 Student Parliament Meeting 4 (SP4) and adopted at SP 5. The Student Board is satisfied with the
309 current version of the Principles Programme and sees no reason to make changes at this time.
310

311 The Student Parliament is, however, free to propose amendments to the Programme of Principles.
312

313 David from the Student Board presented the case

314 The Student Parliament discussed the case.
315
316

317 2646 Decision Cases

318 2646.1 Process the volunteering funds to NMBUI

319 *Case responsible: NMBUI*
320

321 **Purpose:**

322 To process suggestion about fixed Allocation of Volunteering Funds to NMBUI Every Other Year
323

324 **Background:**

325 It has already been decided that **UKA in Ås** will automatically receive the volunteering funds every other
326 year. In previous years, **NMBUI** has received these funds in the alternating years, but only after going
327 through an application process. This creates significant uncertainty, as we do not know whether we can
328 expect to receive these funds. As a result, it becomes more difficult to plan how much funding will actually
329 be available for the benefit of our members.

330 NMBUI is a highly active organization with more than 350 members. In the past, the allocated funds have,
331 among other things, been used to upgrade and replenish the club's equipment. The board, in collaboration
332 with all team leaders, has identified areas where investment was needed to provide the best possible

333 experience for NMBUI members. The funds have been of great value, enabling members across all sports
334 to access quality equipment without experiencing shortages or limitations.

335 Greater predictability regarding these funds would allow us to plan their use more effectively and
336 strategically. This would help ensure a broad range of high-quality activities, increasing the likelihood
337 that more students can participate and find a sport they wish to engage in.

338 In addition to being unpredictable for NMBUI, the current process also creates unnecessary
339 administrative work for the Welfare Funds Committee.

340 **Proposed Resolution**

341 The category "Volunteering Funds" shall be changed to "Funds for NMBUI in Odd-Numbered Years" and
342 be transferred automatically without the need for an application. The funds shall be at NMBUI's disposal
343 and may be used freely for purposes that benefit students.

344

345 **Recommendation from the Student Board (AU)**

346 The Student Board recommends that the proposal be adopted.

347

348 NMBUI presented the case.

349

350 **Vote:**

351 Count of representatives eligible to vote: 19

352 **Proposal of change 1, addition:**

353 **Original text**

354 -

355 **New text**

356 NMBU documents how the funds have been used and makes the documentation available to the Student
357 Parliament's Student Board.

358

359 For: 19

360 Against: 0

361 Abstinent: 0

362 The proposed change was approved.

363

364 **Vote for the proposal as a whole included approved change:**

365 For: 19

366 Against: 0

367 Abstinent: 0

368 The proposal as a whole was approved.

369

370 **Decision:**

371 The Student Parliament approved the proposal that funding for student volunteering be changed to
372 Funding for NMBUI in odd-numbered years and be transferred automatically without an application
373 process. The funds may be used at NMBUI's discretion for purposes that benefit students. NMBUI shall
374 document how the funds have been used and make the documentation available to the Student
375 Parliament's Student Board.

376

377

2646.2 Process the suggestion about reforming the Economy cafeteria to a study hall.

Case responsible: Egil Natvik Vestrheim

Purpose:

Have you seen that NMBU has this beautiful hall in the economics building that looks like it's straight out of Harry Potter? The old "økonomikantina"/economy cafeteria, is standing empty and unused today, which we think is a real shame. As far as we understand, the room used to be the main canteen at NMBU before Bikuben was built.

We're also noticing a trend where campus increasingly turns into a ghost town as the semester goes on, except in the lecture halls where mandatory attendance forces people to show up. We believe part of the solution is more attractive study spaces, so that coming to campus to work on schoolwork actually feels appealing. Økonomikantina has everything it takes to become a study hall NMBU can be proud of, instead of students having to hide away in gloomy basement spaces. It would also help bring life to the whole area around the "tuntre" and the economics building, which is one of the nicest spots on campus, but currently isn't used by students at all.

We've heard that the reason the room isn't used today is capacity limits related to fire safety. That may well be true, but we don't think it's unsolvable, for example by simply setting up as many chairs and reading spots as the permitted capacity actually allows. We haven't seen concrete numbers ourselves yet, but we think this is something NMBU should properly look into before concluding that the room can't be used.

We therefore want the student parliament to back this and ask NMBU to actually look into how the old Economy Cafeteria could be turned into a study hall for students, and how that could be done within whatever constraints might exist. Anything is better than this beautiful room continuing to stand empty.

Proposed resolution:

Studenttinget asks NMBU to investigate the possibility of turning the old økonomikantina into a study hall for students, including what measures (if any) would be required to meet fire safety requirements.

The Student Board recommendation:

The proposal is approved.



(The picture on top shows how the cafeteria looked when it was a canteen, and the picture below shows how it may look as a study hall illustrert from chat gpt)



Thomas from the Student board presented the case.

Vote:

Counting of the representatives that are eligible to vote: 19.

For: 17

Against: 2

Abstinent: 0

The suggestion was approved.

Decision:

The Student Parliament requests that NMBU investigate the possibility of converting the former Economics Cafeteria into a study hall for students, including identifying any measures that may be required to meet fire safety regulations.

2647 Other Cases

There were no other cases

2648 Meeting Evaluation

Meeting evaluation was performed.

[Link for Meeting Evaluation Form](#)

478 2649 Attachments

479 2649.1 Attachment 1: Current regulation for the Allocation of the Welfare 480 Funds

481 Regulations for the allocation of welfare funds

482

483

484

Approved at Student Parliament 2, 19.03.2024

485 This regulation provides a comprehensive overview of the allocation of welfare funds, including
486 definitions, purposes, and the process before and after allocation. Other potential sources of support
487 administered by the Student Democracy at NMBU are also presented.

488 **Content:**

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518

519 Type of Funds

520 The Student Democracy is responsible for distributing funds for various purposes. We have different
521 types of funds. It is important to note which type of funds is available to apply for the right activities,
522 increasing the likelihood of approval. In this chapter, you can read about Welfare funds and a brief
523 introduction to Inclusion funds.

524

525 1.1 Welfare Funds

526 Purpose and Expectations

527 Welfare funds are allocated to clubs and associations at NMBU to contribute to a vibrant, diverse, and
528 inclusive student environment. The funds primarily support activities on Campus Ås. All clubs and
529 associations at NMBU can apply for welfare funds.

530 The welfare funds consist of basic support, startup support, activity funds, and funds for academic and
531 political events. 92% of welfare funds are distributed at Student Parliament 2 in the spring, and the
532 remaining 8% at Student Parliament 5 in the fall. **Funds distributed at Student Parliament 5 are**
533 **reserved for newly established clubs and associations, specific activities for open associations**
534 **(see subchapter 2.7 Open Association), and unforeseen activities.**

535 Applicants are expected to familiarize themselves with the contents of this regulation, especially with
536 subchapters "type of funds," "applicant requirements," "not eligible for support," and "violation of
537 guidelines."

538 In case the total requested amount exceeds the available funds at the allocation, priority will be given to
539 the most complete applications, including the most comprehensive reports and budgets.

540

541 1.1.1 Basic Support

542 The basic support should cover the essentials needed for the association to continue activities open to all
543 students on campus.

544 **Who can apply?:** The basic support is an allocation all clubs and associations can apply for, except those
545 already receiving other forms of basic support from the student democracy. To be defined as an
546 association, there must be at least 10 members, with exceptions for associations over 10 years, requiring
547 at least 5 members. All applicants must provide a purpose clause.

548 **How to apply and when is the deadline?:** Clubs and associations can apply for and receive basic support
549 once a year, either at spring or fall allocation. An exception is for an open association experiencing a
550 change in category due to an increase in membership; they can apply for the difference in the fall
551 allocation. For more on the application, see Chapter 2. Application Process.

552 **Report and repayment:** See separate subchapters 3.1 Report and 3.2 Repayment.

553 **Other important information:** Basic support for clubs/associations is calculated based on the number
554 of members who are NMBU students.

555

556

Number of members	Basic Support	Basic Support Open Associations
10 – 39	800	1500
40 – 99	1300	2500
100 <	1500	3000

1.1.2 Start-up support

Clubs and associations under 2 years old can receive startup support of NOK 2,000 once during the first 2 years. The support is intended to facilitate the establishment process. To be eligible, the club or association must have at least 10 members who are NMBU students.

1.1.3 Activity funds

Activity funds are for social activities that motivate NMBU students to participate, aiming to stimulate an active, open, and inclusive student environment. Activity funds should primarily be used for activities on or near Campus Ås, with committee discretion for exceptions.

Who can apply: Only clubs and associations can apply for activity funds.

The committee for the allocation of welfare funds should prioritize activities open to many or all students. The committee can prioritize activities preserving traditions, diversity in the student environment, or those that enliven the campus. Associations with "open association" certification should be prioritized in the allocation, see subchapter 2.7 Open Association.

Applicants are grouped by subject. The grouping affects the allocation of activity funds. Grouping ensures similar clubs/associations are treated alike. The committee for the allocation of welfare funds takes into account the number of applicants in each group and the financial needs of the club/association.

How to Apply and when is the deadline: See Chapter 2. Application process

Report and repayment: See separate subchapters 3.1 Report and 3.2 Repayment.

Other Important Information: Funds allocated by the committee are earmarked for specific expenses and activities applied for and should not be used for other unforeseen purposes. Any redistribution of these funds, intended for alternative activities or purposes than originally applied for, is possible but requires a formal application in advance. For additional guidelines on redistribution, please see subchapters 3.3 and 2.3 on violation of guidelines.

1.1.4 Funds for academic and political events

Funds for academic and political events are welfare funds earmarked for community meetings, academic, or political events on Campus Ås, such as debates and lectures. The event must be open to all students. The Student Parliament allocates funds for academic and political events every even-numbered year at Student Parliament 6. The amount allocated should be calculated to be around 15% of the welfare funds.

Who can apply?: All clubs/associations, including Samfunnet i Ås, can apply for funds for academic and political events until the fund is depleted.

How to apply and when is the deadline?: Application for funds for academic and political events is made through the application form.

592 There is a deadline on the 15th of each month, and applicants must apply at least 3 weeks before the
593 event.
594 Only applications submitted before the event will be considered.
595 Applicants should receive a response no later than 2 weeks after the application deadline.
596 Applications will not be processed in July.

597 The application form is administered by the person responsible for Welfare Funds in the Student
598 Parliament's Student board. The person responsible for Welfare Funds can make discretionary
599 assessments if applications are submitted **less than 3 weeks** before the event.

600 **Report and repayment:** After the academic or political meeting, the applicant must submit a report
601 through the application form. The link to the application form can be found on the website. The person
602 responsible for the form is the Welfare Funds Manager from the Student Parliament's Student board. This
603 must be submitted no later than 1 month after the meeting is concluded and must contain the same
604 information as the report for activity funds. More about the report, see subchapter 2.9, Report.

605 **Other important information:** Activities/initiatives cannot be supported by both activity funds and
606 funds for academic and political events. If there are funds for academic and political events left at the next
607 allocation of welfare funds, these will be transferred to the Student Welfare Fund. You can read more
608 about the Welfare Fund in Chapter 4, Student Welfare Fund.

609

610 1.2 Inclusion Funds

611 The main objective of the inclusion funds is to promote the inclusion of international students in the
612 student community at NMBU. The inclusion funds will contribute to this by creating contact between
613 Norwegian and international students, providing them with a platform to share knowledge about culture,
614 language, and history. Students applying for support for larger social/proactive activities or initiatives
615 will be given priority.

616 **Who can apply?:** All associations, including Samfunnet i Ås, and individual students at NMBU.

617

618 **Further provisions:** More details on this can be found in a **separate regulation** on our website > funds
619 > inclusion funds.

620

621 2. Application Process

622 2.1 Requirements

623 Applicant Requirements

- 624 - The applicant must be an association or organization at NMBU.
- 625 - The association must have at least 10 members, but for associations over 10 years old, the
626 requirement is a minimum of 5 members.
- 627 - The applicant must have an association account. The exception to this is newly established
628 associations.
- 629 - The association is expected to have adopted internal ethical guidelines. This is necessary to
630 ensure that activities organized by associations align with the values of student democracy.
631 Through this initiative, we aim to promote a safe and inclusive student environment.

- 632 - The association must participate in the association leader course offered annually. The exception
633 to this is newly established associations in their first year.
634 - The association must participate in a workshop on application writing to receive funds. Should
635 not any members have the opportunity to participate in a workshop, the Student Board may
636 accommodate for another alternative. The absence must be validated. Newly established
637 associations are exempt from this.

638

639 **Application Requirements**

- 640 - The applicant must disclose assets, all funds the association possesses at the time of application.
641 It is not sufficient to provide the balance of the operating account. If the applicant has assets
642 exceeding NOK 100K, they must explain why the association has such funds. This includes
643 whether it is being saved for something and a timeline for the project.
644 - An updated membership list indicating the number of members who are current students at
645 NMBU at the time of the application must be included.
646 o Associations with zero membership fees must provide a participant list of individuals
647 utilizing the offerings.
648 - The application must include an annual report with accounts for funds distributed by the student
649 democracy (Welfare and Inclusion). For more information, see subchapter 3.1 Report.
650 - All attachments must be labeled with the name of the association.

651

652 **2.2 Group Classification is as Follows:**

653 ***Line Associations***

654 The line associations organize students from the faculties or study programs at Campus Ås. They promote
655 students' academic interests through company presentations and academic evenings, fostering
656 camaraderie through social events.

657

658 ***Music, Culture, Local Associations, and Others***

659 **Music and culture** include choirs, orchestras, music groups, dance groups, theatre groups, film clubs,
660 photography clubs, and exclusive associations.

661 **Local associations** are groups promoting a shared affiliation with a city, county, or region.

662 **Others** are associations fostering common interests, providing students with social belonging and
663 identity based on factors not falling under other groups of associations.

664

665 ***Politics, Social Engagement, Religion, and Internationally Oriented Organizations***

666 Political, social engagement, and religious organizations include political groups, organizations
667 promoting social engagement, or specific societal interests, and religious organizations.

668 Internationally oriented organizations focus on the international community. These organizations
669 disseminate knowledge to NMBU students about international affairs, work to establish more contact
670 between students at Campus Ås and the international community or facilitate knowledge exchange
671 between NMBU students and students from other countries.

672

673 2.3 Violation of Guidelines

674 If an association violates the rules in this regulation, it can lead to sanctions. The mildest form of sanction
675 is a warning, while the most severe is exclusion from the next spring allocation. The Student Board has
676 the authority to impose sanctions. If the matter is of higher severity, it will be referred to the Student
677 Parliament and treated as a complaint.

678 Associations that do not repay unused activity funds within the deadline (next application deadline in
679 spring) will not receive new welfare funds until the unused funds are repaid. For more on repayment, see
680 subchapter 3.1 Repayment. Failure to repay can result in sanctions.

681 Associations expressing discrimination or differential treatment based on gender, ethnicity, religion,
682 worldview, disability, sexual orientation, gender identity, or gender expression in their statements
683 and/or actions will not be eligible for welfare funds. Exceptions to this apply to special arrangements
684 where the differential treatment has a legitimate purpose, such as gender-segregated associations or
685 local associations.

686 If violations of the welfare fund guidelines are discovered, a complaint can be filed. All NMBU students
687 can submit a complaint, which is sent to the Student Parliament's Student board.

688

689 2.4 Not Eligible for Support

690 Welfare funds do not support:

691 Activities within the association or between specifically selected associations. Academic and Open
692 associations are exempt from this.

693 Events not primarily held on or near the campus. The Welfare Fund Allocation Committee reserves
694 the right to make discretionary exceptions.

695 Revues or activities financially supported by Studentsamfunnet i Ås. An exception is made for
696 activities supported by funds for academic and political events; see subchapter 1.1.4 Funds for
697 Academic and Political Events.

698 Transport and travel allowances.

699 Associations or activities falling under other associations already receiving welfare funds.

700 Associations supported by the semester fee, such as NMBUI teams.

701 Alcohol, nicotine, and other substances.

702 Activities with the goal of raising money for the association and/or other organizations, such as waffle
703 sales.

704 Financial support for other organizations.

705 Gifts to speakers or instructors, etc.

706 Financial enterprises.

707 Association attire. Associations with "Open Association certification" are exempt for new members.

708 See subchapter 2.7 Open Association.

709 Associations promoting discrimination or differential treatment, see chapter 1.8 Violation of
710 guidelines.

711

712 2.5 Deadlines

713 2.5.1 Publication of Application Form and Regulations

714 The regulations are available at <https://www.studentdemokratiet.no/velferdsmidler> throughout the
715 year. The application form is made available in early January for the spring allocation and early August
716 for the fall allocation. The application form is open for at least 1 month before the application deadline.
717 The Student Parliament's Student board advertises welfare funds well in advance of the deadline.

718

719 2.5.2 Application Deadline

720 The spring application deadline is **10th February**, and the fall application deadline is **10th September**. If
721 the specified deadline falls on a holiday or weekend, the deadline will be the first working day after the
722 holiday or weekend. Applications submitted after the deadline will not be processed.

723 **If you are unsure about the deadline for your association, refer to subchapter 1.1 Welfare Funds -**
724 **Purpose and Expectations.**

725

726 2.5.3 Processing Deadline

727 The allocation of welfare funds is decided by the Student Parliament at Student Parliament 2, and the
728 result is announced on studentdemokratiet.no and through minutes from the Student Parliament at
729 <https://www.studentdemokratiet.no/studentting>. All applicants receive a response letter within 2
730 weeks after the allocation is approved at the Student Parliament, including the allocation details.
731 Individuals are responsible for finding out the amount allocated and its purpose for their own association.
732 Welfare funds are allocated no later than two weeks after the allocation is approved at the Student
733 Parliament.

734

735 2.5.4 Complaint Deadline

736 Complaints about the allocation of welfare funds must be submitted in writing to the person responsible
737 for Welfare Funds at the Student Parliament's Student board no later than **5 working days after**
738 **receiving the response letter**. All associations are entitled to a thorough review of their complaint and
739 a written response.

740

741 2.6 Application

742 All associations applying for welfare funds must use the designated application form.

743 The application must include:

- 744 Associations must include a membership list with the student share.
- 745 Associations applying for activity funds must provide information about the activities for which funds
746 are sought and a budget for all activities.
- 747 The budget for each activity must clearly indicate how the welfare funds will be used. **Applications**
748 **without a budget will not be awarded funds.**
- 749 Associations that received activity funds in the previous allocation must submit a report for the
750 activities and financial statements. New associations that only received basic support in the
751 previous allocation do not need to submit a report.
- 752 Associations submitting an incomplete application will, if submitted before the deadline, be given a
753 chance to correct the application within the deadline set by the Welfare Coordinator.

754

755 For questions about the application form or regulations, contact the Welfare Coordinator at
756 studenttinget@nmbu.no. Applications received after the deadline will not be processed.

757

758 **2.7 Open Association**

759 "Open Association" certification aims to motivate associations to be open and organize activities targeting
760 all students at NMBU.

761 To become an open association, the following criteria must be met:

- 762 No admission requirements
- 763 Membership fee of a maximum of NOK 100 per semester
- 764 Continuous enrollment with no maximum number of members
- 765 At least 3 events per semester open to all NMBU students
- 766 Events can be conducted in English if English-speaking students participate
- 767 The association must be practically open to all students
- 768 Associations must apply for open association certification every year

769 **Can we become an open association?**

- 770 - Yes, if you meet the above requirements
- 771 - Organizations with political associations connected to a specific political party or geographical
772 affiliations cannot become open associations
- 773 - Other associations will be assessed based on discretion concerning their purpose, which must
774 promote the inclusion of all students to qualify as an open association

775 **Benefits:**

- 776 - Priority in allocation
- 777 - The requirement that 75% of the association's members must be members of Samfunnet for
778 venue rental is removed for open associations (this does not apply to larger events requiring
779 venue rental). For more information, see Samfunnet's website.
- 780 - Open associations can apply for internal events.
- 781 - Open associations can apply for funds to cover association attire for new members. This can be
782 applied for in both the spring and fall allocations due to an increase in the number of new
783 members.
- 784 - Open associations can occasionally be granted funds for activities off-campus.
- 785 - Open associations can apply for basic support twice a year, both in the spring and fall allocations
786 (due to the increase in the number of members during a semester), see subchapter 1.1.1 Basic
787 Support.
- 788 - "Open Association" certification can request practical help for marketing.
- 789 - Associations with "open association" certification should be marked with an open association
790 stamp.

791

792 It is important to note that "Open Associations" still reserve the right to exercise discretion and exclude
793 members who do not adhere to the association's guidelines.

794

2.8 Allocation

2.8.1 Processing of applications and Welfare Allocation Committee

2.8.1a Mandate

The Welfare Allocation Committee processes all applications and proposes an allocation of welfare funds to the Student Parliament. The committee evaluates the content of applications against the objectives of welfare funds. The committee evaluates the allocation process and proposes any changes to regulations and the application form; see chapter 7 Revision.

2.8.1b Composition

The Welfare Allocation Committee consists of:

- The person responsible for welfare from the Student Parliament's Student board (committee leader).
- Leader of the inclusion funds committee (if also responsible for welfare funds, another representative from the Student board takes on the role).
- Head of Finance of the Board of Samfunnet
- A student representative in the SiÅs board.
- A person who has been involved in previous years' allocations.
- 2 representatives elected by the Student Parliament. Representatives are elected at Student Parliament 4 in the fall to serve on the committee in the following academic year.

2.8.1c Decision-making

The committee is quorate when at least three representatives are eligible to vote. Committee members are not eligible to vote and should not be present when the committee discusses associations they are or have been members of. If this applies to the person responsible for welfare funds, they present the application and then leave the room. The person responsible for welfare funds can only be brought in for direct questions regarding the application.

2.8.1d Working Method

The person responsible for Welfare Funds reviews all applications and compiles a list of applications and a preliminary allocation proposal. In case of a heavy workload, the committee may be asked to assist in reading applications.

The committee meets 1-2 times before Student Parliament 2 and 1-2 times before Student Parliament 5. The committee reviews all applications and adjusts the proposal for the person responsible for welfare funds. If there is doubt about whether an applicant is entitled to welfare funds, it is up to the Welfare Allocation Committee, after a discussion with the contact person behind the application, to make a discretionary assessment of whether the applicant is eligible for support from welfare funds. The person responsible for welfare funds presents the committee's recommendation at the Student Parliament. Before the Student Parliament meeting, associations can have a meeting with the person responsible for welfare funds to discuss the allocation and any uncertainties. Questions/comments should be directed to the person responsible for welfare funds and not personally to the committee members.

835

836 **2.8.2 Decision**

837 The Student Parliament approves the allocation of welfare funds. The Student Parliament can make
838 changes to the committee's proposal for the allocation of welfare funds. Welfare funds have a main
839 allocation at Student Parliament 2 in the spring and a smaller allocation at Student Parliament 5 in the
840 fall.

841

842 **2.9 Report**

843 In the application for allocation, it is necessary to include an annual report documenting that the allocated
844 funds have been used in accordance with the purposes for which they were applied. This report should
845 contain the following information:

- 846 - What the applicant used activity funds for, including the presentation of receipts for expenses and
847 purchases.
- 848 - A description of the event.
- 849 - The location where the event took place.
- 850 - The number of participants who attended.
- 851 - To what extent the target audience was reached.

852 In addition to the report, an Excel document with accounts must be included. This account sheet must
853 clearly show:

- 854 - Amount allocated per event in the previous allocation.
- 855 - Amount spent per event.
- 856 - Total amount allocated.
- 857 - Total amount spent.
- 858 - Any remaining funds to be refunded.
- 859 - Any transfer/redistribution of funds that has been made, specifying from activity to activity and
860 the amount redistributed.

861 It is important to note that the Student Parliament's Student board has the right to request the submission
862 of receipts to verify expenses.

863

864 **3. After the Application Process**

865 **3.1 Repayment**

866 All funds that have not been used by the end of the calendar year must be repaid.

867 When repaying welfare funds, the applicable sum should be transferred to account number
868 1654.20.29092, and the payment must be labelled "Project 111, Welfare Funds, *association name*".

869 **If the funds are not repaid by the application deadline, the association will not be allocated**
870 **welfare funds until the money is paid.**

871

872 **3.2 Fund Transfer (Redistribution)**

873 Associations can, upon application, request the transfer of funds from one activity to another.
874 Associations can also apply to use welfare funds between the end of the calendar year and the application
875 deadline. The activities will be assessed on the same basis as the rest of the welfare funds and must follow
876 the same guidelines.

877 **How to apply:** Redistribution is applied for through the application form available on the Student
878 Democracy's website. The person responsible for Welfare Funds is in charge of this.

879 **Other requirements:**

- 880 - It must be clearly stated in the report that the transfer has occurred.
- 881 - The use of funds must occur within the same calendar year.
- 882 - Activity funds that are not used by the end of the calendar year must be repaid. More information
883 in subchapter 3.8 Repayment.
- 884 - The transfer or use of funds between the end of the calendar year and the application deadline
885 must be specified and justified in the annual report submitted with the application the following
886 year.
- 887

888 **3.3 Complaint**

889 **3.3.1 Processing of Complaints Regarding Allocation**

890 If an association is dissatisfied with the allocation, a complaint must be submitted. This should be sent to
891 the Student Parliament at studenttinget@nmbu.no. This must be done before the next upcoming Student
892 Parliament meeting after the allocation.

893 Complaints will be handled by the Student Parliament's Student board. A written response will be sent
894 to the complainant within **5 working days**. If the complaint is upheld, the funds will be distributed in the
895 next allocation of welfare funds.

896

897 **3.3.2 Processing of Complaints for Violation of Guidelines**

898 If the Student board receives a complaint about a violation of the regulations, the Student board will
899 review the complaint in a recorded meeting. The association against which the complaint has been filed
900 will be informed and given an opportunity to explain the situation. The Student board will decide on the
901 sanction to be imposed. See subchapter 2.3 Violation of Guidelines and subchapter 3.4 Complaint.

902 If the Student board considers the case to be of the utmost seriousness, it will be brought to the Student
903 Parliament. Individuals, teams, or associations that have submitted or received a complaint against them
904 may comment on the matter in writing or orally at the Student Parliament.

905 When the case is to be considered at the Student Parliament, it will be presented in a neutral manner by
906 the Student board. The impartiality of Student Parliament representatives is handled according to the
907 impartiality point in the Student Parliament's statutes.

908 The Student Parliament decides whether the behaviour of the team/association violates the regulations.
909 If the complaint is approved by the Student Parliament, the decision will take effect from that Student
910 Parliament meeting.

911

912

4. Student Welfare Fund

Funds that are not used or are repaid are deposited into the Student Welfare Fund. Any surplus from the Student Parliament's operations is also deposited here. The fund is used for major investments that benefit all students. It is the Student Parliament that decides whether to use the Student Welfare Fund, based on a joint proposal from the Leader of the Student Parliament's Student Board, the Leader of the SiÅs Board, and the Leader of the Board of Samfunnet.

5. Revision of Regulations

Regulations are revised by the Student Parliament every even year. Revision of regulations is a discussion item at ST-4 and a decision item at ST-6. The new version is put into effect after being approved by the Student Parliament. The Student Parliament at ST-6 every even year approves the percentage rates for allocations of welfare funds, both in spring and fall.

The Welfare Coordinator in the Student board, along with the rest of the allocation committee, should review the application form before each main allocation and make any necessary revisions.

934 2649.2 Attachment 2: Proposed new regulations for the allocation of
935 Welfare Funds
936

937 Regulations for the Allocation of Welfare Funds

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966 1. Purpose and scope

967 Welfare funds come from the semester fee and are distributed to clubs and associations at NMBU to
968 contribute to a lively, diverse and inclusive student environment.

969 These regulations shall guide clubs and associations when applying for welfare funds. The regulations apply
970 to welfare funds, including start-up support, basic support, activity funds, equipment funds and academic
971 and political funds.

972 Applicants shall familiarize themselves with the contents of these regulations.

973
974 For instructions for the practical distribution of welfare funds, see: PLACEHOLDER

For questions about welfare funds, contact the person responsible for welfare funds in the Student Parliament Student Board: [Student Board](#) | [Student Democracy at NMBU](#)

2. Type of funds

Welfare funds				
Time of allocation (application deadline)	Spring allocation (10 February)			Autumn allocation (10 September)
	92% of the welfare funds are distributed			8% of the welfare funds are distributed.
Type of funds	Basic support	Start-up support	Activity funds	
Purpose	Shall cover the organization's general operating costs.	Supports new associations	For social and open activities at Ås	New and open Associations may apply in the autumn.
Academic and political funds		Welfare funds set aside for academic and political events. Applications are submitted by the 15th of each month.		

The welfare funds consist of basic support, start-up support, activity funds and funds for academic and political events. 92 % of the welfare funds are distributed at Student Parliament 2 in the spring, and the remaining 8 % are distributed at Student Parliament 5 in the autumn. Funds distributed at Student Parliament 5 are reserved for newly established clubs and associations, as well as activities for open associations (see chapter 4. Open association).

2.1 Basic support

All clubs and associations may apply for basic support. The basic support shall cover the necessities that the club or association needs for daily operations.

The basic support is calculated based on the number of members who are students at NMBU.

Number of members	Basic support	Basic support Open association
<39	1000 nok	1700 nok
40 – 99	1500 nok	2700 nok
100 <	1700 nok	3200 nok

2.2 Start-up support

Clubs and associations that are less than 2 years old may apply for start-up support of 2300 nok once during the first 2 years. The support is intended to make the establishment process easier. To be eligible for the support, the club or association must have at least 10 members who are students at NMBU.

Restarted organizations that have been inactive for at least five years may also apply for start-up support.

993

994 2.3 Activity funds

995 Clubs and associations may apply for activity funds to organize:

996 social activities that motivate students at NMBU to attend

997 aim to stimulate an active, open and inclusive student environment.

998 that are open to many or all students.

999 activities that preserve traditions, diversity in the student environment or that create life on campus.

1000 The funds shall be used by 31 March of the following year.

1001 2.4 Equipment funds

1002 Funds for equipment are granted exceptionally where this clearly benefits the student body.

1003 Activity funds shall be prioritized. Open associations shall be prioritized for equipment

1004 support. Equipment funds shall not be granted to closed associations unless it is clear that the

1005 equipment will be used for purposes benefiting the general public.

1006

1007 2.5 Funds for academic and political events

1008 Parts of the welfare funds are set aside for funds for academic and political events and are distributed

1009 monthly, following rules somewhat different from the rest of the welfare funds. These funds are earmarked

1010 for public meetings, academic or political events at Campus Ås, such as debates, study evenings and lectures.

1011 The event must be open to all students and cost a maximum of 100 nok.

1012

1013 **Who can apply: All clubs and associations, including Studentsamfunnet i Ås, may apply for**
1014 **academic and political funds. Private individuals may apply, but clubs and associations are**
1015 **prioritized.**

1016

1017 Application deadline and application:

1018 Applications are submitted through a separate application form on the Student Democracy website.

1019 Application deadline is the 15th of each month

1020 Applications are only accepted before the event.

1021 The applicant shall receive a response letter no later than 2 weeks after the application deadline.

1022 Applications will not be processed in July.

1023 The application must include:

1024 Name of association/club/applicant

1025 Name and plan for activity

1026 Place and time of activity

1027 Budget

1028 **Report and repayment: After the academic or political meeting, the applicant shall submit a**
1029 **report through the application form no later than 1 month after the meeting has ended. See**
1030 **subsection 2.9, Report.**

1031

1032

1033

1034

2.6 Other support schemes in the Student Democracy

Inclusion funds	For events that include and bring together international and Norwegian students. Applications are submitted by the 15th of each month.
Innovation funds	For initiatives that promote innovation and entrepreneurship for Ås students.
NMBUI/UKA funds	Distributed to UKA in Ås every even-numbered year and to NMBUI every odd-numbered year.

3. Application for welfare funds

3.1 Who can apply for welfare funds

General requirements:

The applicant must be a club or association at NMBU

The organization must be registered in the Brønnøysund Register (exceptions are granted to new associations under 2 years old, as well as when applying for academic and political funds).

The organization shall have its own statutes and purpose clause regulating its activities.

The club or association must have internal ethical guidelines. This is necessary to ensure that activities organized by clubs and associations are in accordance with the values of the Student Democracy.

The club or association must have at least 10 members. (for associations over 10 years old, the requirement is at least 5 members).

The organization must have its own bank account registered in the organization's name. Newly established associations are exempt from this. Newly established associations means associations founded within the last 24 months before the application deadline. Restarted associations that have been inactive for at least 5 years are considered newly established associations.

The Welfare Funds Committee may require applicants to participate in an application-writing workshop in order to receive funds. If no members can attend, the Student Board may arrange another alternative. The absence must be justified. Applicants who did not attend the workshop or alternative arrangement and who have errors in their application lose the right to correct it once. The Welfare Funds Committee is then free to reject the application without another chance, and the association will then not receive support.

Clubs and associations that cannot apply:

- Clubs and associations that are already supported by the semester fee, for example NMBUI clubs.

- Clubs and associations that belong under other clubs and associations that already receive welfare funds.

- Clubs and associations that express differential treatment or discrimination on the basis of gender, ethnicity, religion, belief, disability, sexual orientation, gender identity or gender expression in their statements and/or actions will not be able to receive welfare funds. Exceptions to this apply to special arrangements where the differential treatment has an objective purpose, e.g. gender-segregated associations or local associations.

Open associations:

Associations with "open association" certification are prioritized in the distribution of welfare funds, see chapter 4, Open association.

3.2 Requirements for the activities and use of the funds:

The welfare funds do not support:

Internal and closed events within the club or association or between specially selected clubs and associations (Programme associations and Open associations are exempt from this)

As a general rule, events that are not on or near campus are not supported. (Exceptions to this are Sandoren and Streptokåken)

Transport

Revue or other activities that are financially supported by Studentsamfunnet i Ås. (An exception to this is activities for academic and political funds).

Alcohol, nicotine and other intoxicants.

activities that belong under other clubs and associations that already receive welfare funds through another organization.

Activities where the aim is to earn money for the club or association or for other organizations.

Financial support to other organizations.

Gifts to speakers or instructors etc.

Commercial enterprises.

Association attire. (Does not apply to open associations)

Requirements for use:

The support shall only be used for what the organization has applied for and been granted support for. To reallocate the allocated funds, an application for reallocation must be submitted (see 5.5)

- The activities shall be well publicized and entered in SiÅs's event calendar where possible.

- Special requirements may be imposed on the organization following a decision by the Student Parliament.

- The events must take place between the time of allocation (Student Parliament 2 and Student Parliament 5) and 31 March.

3.3 Requirements for the application

Basic support, start-up support, activity funds and equipment funds are applied for in the same application. The application is completed in Nettskjema on the Student Democracy website within the given deadlines (chapter 3.4).

If the amounts applied for exceed the funds available for allocation, the most complete applications will be prioritized; this includes the most complete reports and budgets. Basic support and start-up support are prioritized over activity funds, which are prioritized over equipment funds.

In the application, the applicant must state:

Which funds you are applying for (basic support, start-up support, equipment funds and/or activity funds)

Contact information for the association and application writer

Brief information about the association or club

The club's or association's purpose clause

Attachment with the organization's ethical guidelines.

The association's assets. All funds that the club or association has at its disposal at the time of application. It is not sufficient to state the balance of the current account. If the applicant has assets of more than 1G, the applicant shall state why the association has so much money in the bank. Associations with low assets are prioritized in the allocation.

Attachment with an updated membership list showing the proportion of students

Information about the activities for which funds are being applied. (Target group, time, location, estimated attendance)

Attachment with a budget for the activity funds. Applications without a budget are not awarded activity funds or equipment funds (an application that only concerns basic support or start-up support does not need a budget).

Other:

All attachments must be marked with the name of the association or club.

- If the application is deficient, the applicant will be contacted and given another chance to correct the application (this may lapse if the applicant did not attend the workshop without a valid reason).

- **Applications received after the deadline will not be processed.**

3.5 Deadlines

Spring allocation event	Deadline
Application deadline	10 February
The allocation is adopted	Student Parliament 2
Response letter received	Within 2 weeks after Student Parliament 2
Appeal deadline	Within 5 working days after receipt of the response letter
Funds received	No later than two weeks after receipt of the response letter
Reporting deadline	By the end of the calendar year
Repayment deadline	By 31 December
Autumn allocation event	Deadline
Autumn application deadline (the form is open for one month beforehand)	10 September
The allocation is adopted	Student Parliament 5
Response letter received	Within 2 weeks after Student Parliament 5
Appeal deadline	Within 5 working days after receipt of the response letter

Funds received	No later than two weeks after receipt of the response letter
Reporting deadline	By the end of the calendar year
Repayment deadline	By 31 December

When applying for support for activities in January–March, the deadline for reporting and repayment will be in the same year as the funds were used, not the year in which they were distributed.

4. Open association

“Open association” certification shall motivate associations to be open and organize activities aimed at all students at NMBU.

Requirements for becoming an open association:

- No admission requirements
- Membership fee of a maximum of 150 nok per semester
- Continuous admission and no maximum number of members
- At least 3 open events per semester
- The association must have internal ethical guidelines and statutes
- The events can be conducted in English if English-speaking students participate
- The association must be open to all students
- Where the association has a board, it shall be elected. The association may set requirements regarding time in the association as well as level of activity for board members, but may not discriminate based on religion, political position and regional affiliation.
- The club or association must apply for open association certification every year.

Restrictions

Clubs and associations with party-political, religious or geographical affiliation are not in practice open to all students and therefore cannot become open associations. Women-only or men-only associations cannot become open associations. Programme associations cannot become open associations.

Benefits:

- Priority in allocation.
- The requirement that 75% of the association’s/club’s members must be members of Samfunnet in order to borrow the premises is removed for open associations (this does not apply to larger events that require rental of premises). For more information, see Samfunnet’s website.
- Open associations may apply for funds for internal events.
- Open associations may apply for funds to cover association attire for new members. This may be applied for in both the spring and autumn allocations due to an increase in membership.
- Open associations may exceptionally be granted funds for activities outside campus.
- Open associations may apply for basic support twice a year, at both the spring allocation and the autumn allocation, if membership has increased. The association then receives the difference between the basic support for the old and new membership numbers.
- Open associations may apply for activity funds at both the spring and autumn allocations

“Open association” certification may request practical help with marketing
Clubs and associations with “open association” certification shall be marked with an open association stamp

It is important to note that “Open associations” still reserve the right to exercise discretion and exclude members who do not comply with the club’s or association’s guidelines.

Apply for “open association status” on the Student Democracy website. To receive benefits in the welfare fund allocation, the application must be approved before the application deadline.

5. After allocation

5.2 Appeal against the allocation

Clubs and associations may appeal the allocation of welfare funds. Appeals shall be submitted in writing to the person responsible for welfare funds in the Student Board no later than 5 working days after the response letter has been received. All clubs and associations are entitled to thorough consideration of the appeal and a written response.

Upon receipt of an appeal, the club’s or association’s application will be reassessed by the Student Board against these regulations. A written response to the appeal shall be received within 5 working days. If the appeal is upheld, the money will be distributed at the next allocation of welfare funds.

5.3 Report

The activity funds must be reported by the end of the calendar year (31 December), in the same year as the activity was carried out. Equipment funds are also reported by the end of the calendar year. The report is submitted in Nettskjema at Studentdemokratiet.no/ressurser/midler. Basic support and start-up support do not need to be reported.

The report shall contain an activity report, an Excel document with accounts and an attachment with receipts.

The activity report shall contain:

What the applicant used the activity funds for

A description of the events

The place where the events were held

Number of participants who attended

To what extent the target group was reached

Accounts (Excel document) shall show:

Amount allocated per event

Amount used per event

Total amount allocated

Total amount used

Any money left over that is to be repaid

Any reallocation of money that has been made. (See chapter 5.5 Reallocation of funds)

Receipts shall be collected in a PDF file.

5.4 Repayment

All funds that have not been used by the end of the calendar year shall be repaid. This refers to the year in which the activity was planned, not the year in which the allocation was made.

When repaying welfare funds, the applicable amount shall be paid to account no. 1654.20.29092, and the payment must be marked "Project 111, Welfare Funds, *association name*".

If the funds have not been repaid by the deadline, the club/association cannot be awarded new welfare funds until the money has been repaid. If repayment takes place after the deadline, the application at the next allocation may be deprioritized or rejected.

5.5 Reallocation of funds

Clubs and associations may apply to have funds transferred from one expense or activity to another. The application shall be assessed on the same basis as the rest of the welfare funds and must follow the same guidelines.

Reallocation is applied for through the application form found on the Student Democracy website.

An application for reallocation must include:

Which event or expense the applicant wishes to reallocate from, and justification

Description of new activity or expense

Updated budget

Requirements:

It must be clearly stated in the report that the transfer has taken place.

The use of reallocated funds must take place by 31 March of the following year.

Exception:

Reallocation is not required for funds used for products of the same type within the same event (e.g.: internal reallocation between soft drinks and pizza).

6. Breach of regulations

6.1. Breach of regulations

If a club or association breaches the regulations for welfare funds, this may lead to sanctions. The mildest form of sanction is a warning, while the strictest is exclusion from the next spring allocation. The Student Board has the authority to impose the sanctions. If the matter is of a higher degree of seriousness, the matter will be sent to the Student Parliament and be handled as an appeal case there.

6.2 Appeal case in the event of a breach of guidelines

If a breach of the guidelines for welfare funds is discovered, an appeal may be submitted. All students at NMBU may submit an appeal, and it is submitted to the Student Board.

See xx (practical instructions) for how the Student Board handles the appeal.



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7. The Students' Welfare Fund

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Unused or repaid welfare funds are transferred to the Students' Welfare Fund. Any surplus from the Student Parliament's operations is also transferred to the fund. The fund is used for larger investments that benefit all students. It is the Student Parliament that decides whether funds from the Students' Welfare Fund shall be used, following a joint proposal from the Chair of the Student Board, the chair of the SiÅs Board and the chair of the Samfunnet Board.

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8. Revision of regulations

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The regulations are revised by the Student Parliament every even-numbered year. Revision of the regulations is a discussion item at ST-4 and a decision item at ST-6. The new version is put into use after it has been adopted by the Student Parliament. In addition, the Student Board may make editorial changes; these are then presented as an information item at the next Student Parliament meeting.

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Translation

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This document has been translated using GPT-5.6 by OpenAI and verified by the student board. Errors and inconsistencies may occur. In the event of any inconsistency between the English and Norwegian versions, the Norwegian version is authoritative.

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1278 2649.3 Attachment 3: Pictures from Solstua
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2649.4 Attachment 4 Programme of Principles for the Student Democracy.

Program of Principles for the Student Parliament at NMBU

Approved on SP5 11.10.2021, to be revised every 4th year

Community responsibility

Higher Education is a common good which shall be available to all. The Student Parliament is of the impression that the principle of free higher education is one of the most important factors to ensure this. As such it is deemed unacceptable to introduce any tuition or exclude any given group from the academic community. The Student Parliament regards this principle as a universal right and should as such be included in all higher education institutions worldwide. Knowledge is the most important thing of a modern society and a prerequisite for the democracy. A cornerstone of a democratic society are informed citizens who, through dissent come up with solutions that ensures the common good.

- All shall have equal access to education at NMBU and in the rest of the world.
- NMBU have a social responsibility, that entails to educate and form, as well as contribute to the public debate
- NMBU have a central role in inventing solutions for the current and future challenges, as well as ensuring a sustainable development.

Academic freedom and the institutional autonomy

Academic freedom is a prerequisite for that academia shall fulfill its social responsibilities. Researchers have the right to choose their own themes, methods and sources for their scientific work, according to their own professional assessments. The autonomy of the institution is important to support the free and critical research and education. Each institution shall be able to make strategic priorities within the national set framework.

- The student parliament supports the principal of academic freedom
- The Student parliament feels that the autonomy of the institution shall be supported

Study quality

Quality in education is important, student active, interdisciplinary learning and a carrier-oriented approach shall be the rule at NMBU. Education and research shall be international, universally available and of high academic quality. Therefore it shall be facilitated for practice and exchange in all study programs at NMBU, together with good academic courses that are offered and curriculum. Furthermore, all programs at NMBU shall have good academic and psychosocial environments.

- Education and every day study life at NMBU shall be of high quality
- The teaching methods shall be research based, forward thinking, relevant, diverse, educational and clarify the connection between theory and practice.

The Student Parliament feel that diversity in the academic society is necessary in order to achieve success and development. Therefore we want it to be launched measures to ensure diversity amongst students and employees at NMBU. It is expected adequate facilitation from all parts involved.

- Diversity in the study and academic community at NMBU must be secured

Students shall actively participate in the research conducted at our university and research is to be used as a part of the education and teaching. We are of the opinion that research results and public funded publications are something to be available for all, and not a select group. It must therefore be made infrastructures at NMBU to facilitate user friendly systems for this.

- The Student Parliament supports “Open Access” and “Plan S”

NMBU shall continue to be the sustainability university, and this should be apparent in the apparatus around the students. NMBU, Ås Municipality and SiÅs shall therefore facilitate a environmental friendly operation that ensure a sustainable society. NMBU also have a responsibility to make sure that the sustainability dimension are secured in all study programs, as well as promoting sustainable attitudes from the university.

- NMBU and their collaborators shall have a sustainable operation and business model
- It shall be a relevant sustainability investment in all study programs

Welfare

To ensure good health and high quality in education it is important that students use their time to study. It is therefore important to increase the financial support of students to achieve full time students. The Student Parliament at NMBU think it is important to raise the support of students above the Norwegian poverty line. This to remove the necessity of a part time job that compromise academic results. A partial goal is therefore to increase the financial support to 1,5 G (the basic amount in the social funding)

- The students financial support must be raised to 1,5G and to be distributes over 11 months
- The scholarship share of the financial support shall be increased.

To ensure environmentally friendly transportation and keep NMBU as an attractive study and workplace, the public transportation system must be increased and improved. Transport to and from campus must be better, and the trains should leave the station every 15. minutes between Ås and Oslo.

- The public transportation must be better to and from Campus Ås

All students and employees shall have a good and safe study and work environment.

- There shall be a good and safe study and work environment at NMBU and SiÅs.
- NMBU shall have adequate routines and safe systems for informing about unwanted incidents and harassment

SiÅs shall be the main provider of homes for students at NMBU. It is therefore important to build more student housing. To ensure a high feeling of wellbeing and good health among students, the land lords must ensure a good living environment for the students. SiÅs shall also secure other welfare options like cafeterias and sports at a low cost for students.

- SiÅs will deliver sufficient housing to ensure students experience a good living situation.
- NMBU shall in collaboration with SiÅs and Ås Municipality facilitate for a good student environment and ensure a satisfying student welfare offer.
- All student welfare offers shall be available for both fulltime students and part time students

Ås municipality must take their share of the responsibility as a host municipality and secure a quick application process for housing projects and ensure measures to strengthen students’ psychological



health. Arrangements must be made for students to have the opportunity to take care of their physical health both through the development of the General practitioners arrangement and training opportunities.

- The offer from the Health Center for Students and Youth will be further developed, with a special investment in offers related to mental health care.
- Ås Municipality shall ensure a serious rental marked, as well as facilitate the opportunity for SiÅs to continue their student housing operation.